

CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: *April 18, 2018*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday April 18, 2018 in the Boardroom of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

Members present: Joyce Dixon, Chair
Rhonda Martin, Vice Chair
Sandi Martin
Marilyn Gadowski
Kevin Keys
Jon Hardie (non voting)
Lisa C. Linthicum, Secretary

Members absent: James Nowlin
Carolyn Porter

Staff present: Jill Giuliano, Recording Secretary
Tim Heck, Assistant Director
Mary Martin, Office Manager
John King, Family Services Supervisor, CPS Unit

Chairwoman Dixon called the meeting to order at 10:03 am.

Minutes

// The minutes of the March 21, 2018 meeting were approved as amended and copies distributed prior to meeting.

Closed Session

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Ms. S. Martin, the Board went into Closed Session at 10:07 am to discuss Individual Case Matters, related to Child Protective Services and the Schedule of Board Action, A.4.

The vote was: Aye: Dixon, Martin R., Martin S., Keys
Nay: None
Absent: Nowlin, Porter, Gadowski

// Ms. Gadowski arrived to the meeting at 10:07 am.

Return to Regular Session

// On MOTION by Ms. R. Martin, the Board returned to regular session at 11:06 am.

The vote was: Aye: Dixon, Gadowski, Martin R., Martin S., Keys
Nay: None
Absent: Nowlin, Porter

// On MOTION by Ms. Gadomski, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was: Aye: Dixon
 Aye: Gadomski
 Aye: Martin, R.
 Aye: Martin, S.
 Aye: Hardie
 Aye: Keys
 Nay: None
 Absent: Nowlin, Porter

// On MOTION by Ms. R. Martin, the Board approved the Schedule of Board Action.

The vote was: Aye: Dixon, Gadomski, Martin R., Martin S., Keys
 Nay: None
 Absent: Nowlin, Porter

Administrative Report

// On MOTION by Ms. R. Martin, the Board approved payment of bills and expenses.

The vote was: Aye: Dixon, Gadomski, Martin R., Martin S., Keys
 Nay: None
 Absent: Nowlin, Porter

// The Director reviewed the proposed Local DSS Compensation Plan for 2018-19. This plan is submitted annually to the VDSS Division of Human Resources for approval. This plan includes a budgeted 2% increase in employee pay effective July 1, 2018 and also authorization to conduct and implement an internal alignment.

// On MOTION by Ms. Gadomski, the Board approved the Local DSS Compensation Plan for 2018-19.

The vote was: Aye: Dixon, Gadomski, Martin R., Martin S., Keys
 Nay: None
 Absent: Nowlin, Porter

// The Director provided a 2016 and 2017 statistical overview of child protective services including number of complaints assigned; joint investigations with law enforcement; number of children taken into custody; and founded investigations. A clear trend indicates an increase in CPS investigations over the year as well as during the September/October period believed to be due to children returning to school.

Personnel

// Matthew Payne was promoted to Benefit Programs Specialist III for the Intake Unit, effective April 1, 2018.

Budget

// The Director reviewed the monthly net expenditure report and the County financial report.

Staff Reports

// The Director reviewed the monthly staff reports.

Information

// The Director provided an informational flyer regarding Senior Awareness Day scheduled for Tuesday April 24, 2018 beginning at 9:00 am at Timberlake Methodist Church in Lynchburg.


Next Meeting Date

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday May 16, 2018 at 10:00 am.

Adjournment

// On MOTION duly made and accepted, the Board adjourned at 11:46 am.

Respectfully,



Jill Giuliano, Recording Secretary



Lisa C. Linthicum, Secretary



Joyce Dixon, Chair