



Campbell County  
Commissioner of the Revenue  
85 Carden Ln Ste C  
Rustburg, VA 24588

Phone (434) 332-9584 Fax (434)332-9776

This return is due and payable on or before the 20th day of the month following the month taxes are collected.

### Transient Occupancy Tax

Account # \_\_\_\_\_

Receipts collected for the period of  
Month and Year \_\_\_\_\_

**Due Date** \_\_\_\_\_ **20, 2025**

<b>1. Lodging subject to tax</b>	
<b>2. Lodging tax at 2% (Line 1 x 2%)</b>	
<b>3. Collection fee (Line 2 x 3%)</b>	
<b>4. Amount Due (Line 2 - 3)</b>	

Signature \_\_\_\_\_ Date \_\_\_\_\_

See back of voucher for additional information.

*Please make check payable to the Treasurer of Campbell County*

### INFORMATION AND INSTRUCTIONS

1. Tax Rate - 2% of the total amount paid for lodging per room, per night, excluding any other taxes levied thereon, by or for any transient to any hotel. VA CODE ANN. 58.1-3819
2. Payment is due on or before the 20th of the month following the month taxes were collected.
3. Collection fee of 3% is allowed so long as the remittance of taxes is not delinquent.
4. Records - the person collecting the lodging tax shall keep and preserve records for a period of two years.
5. Payment is payable to the **Treasurer of Campbell County** and shall be returned to the Commissioner of the Revenue with the payment voucher to 85 Carden Ln Ste C Rustburg, VA 24588