

## **Campbell County Public Library Board of Trustees Meeting**

**September 15<sup>th</sup>, 2025**

The regular meeting of the Library Board of Trustees was held on Monday, September 15<sup>th</sup>, 2025 at the Rustburg Library, in Rustburg Virginia at 5:30 p.m.

**Present:** Tanita Anthony, Chair  
Donna Roberts, Vice Chair  
Susan Jevitt  
Bill van Opstal  
Kim Martin  
Matt Cline- Board of Supervisors Representative

**Absent:** Christel Coman

**Library staff present: (non-voting)**  
Jordan Welborn  
Kimberly Vitale

### **Call to Order**

Tanita Anthony called the meeting to order at 5:29 p.m. The Trustees held a potluck in honor of Rachel Cartwright who recently left the Board. Everyone joined in thanking her for her service.

### **Action Items**

On a motion by Donna Roberts, seconded by Kim Martin, the minutes from the August 2025 meeting were approved.

Aye: K. Martin, T. Anthony, D. Roberts, S. Jevitt, B. van Opstal  
Nay: None

### **Library & Literacy Expenditures**

On a motion by Kim Martin, second by Bill van Opstal, the FY25 expenditures were approved.

Aye: K. Martin, T. Anthony, D. Roberts, S. Jevitt, B. van Opstal

Nay: None

On a motion by Donna Roberts, seconded by Susan Jevitt, the August 2025 expenditures were approved.

Aye: K. Martin, T. Anthony, D. Roberts, S. Jevitt, B. van Opstal

Nay: None

### **Action Items**

On a motion made by Donna Roberts, seconded by Kim Martin, the cancelation of the December 2025 Board of Trustees meeting was approved.

Aye: K. Martin, T. Anthony, D. Roberts, S. Jevitt, B. van Opstal

Nay: None

### **Director's Items**

Jordan shared some information about the Beyond Books Collection, since it had been a few years since the collection was launched. Jordan passed out some items from the collection, such as cake pans, hobby kits, board games, culture education kits, etc, so the Trustees could see what some of the items contained. Jordan also passed out a binder of the collection that includes a photo and description of each item. Each library branch has its own binder with their specific menu of items. Jordan explained how checkouts work with this collection and how items are added.

Next, Jordan presented some options of activities the Trustees could consider for continuing education and teambuilding, including webinars, presentations, field trips, and a book club. A brief discussion ensued with the Trustees expressing openness to the various options. They asked Jordan to plan a 2026 calendar that includes the various activities to present at the next meeting.

Jordan spoke with the Trustees about the budget for the upcoming FY27 fiscal year, inquiring if they had any priorities or suggestions. Jordan informed the Trustees of some items that she plans to request for FY27, including some ADA improvements at the Timbrook Library and a full time position to serve teens. Kim Martin asked Jordan to add a request for a new book-drop for the Concord area, since it was not funded 2 years ago. Jordan informed the Trustees that the allotted state aid amount is almost the same as last year, and the federal aid is level through September 2026.

### **Trustee Items**

The Board discussed the article, *VR Job Training Launched at Clayton County* from Library Journal. The consensus was that this was an interesting idea to pursue for Campbell citizens and students.

### **Matters from the Board**

None.

### **Information Items**

Jordan reviewed the departmental reports with the Trustees. Jordan also provided a few updates, including the next fundraising t-shirt design (Charley the Chicken) and spoke about the upcoming gravestone cleaning program at the Timbrook Library.

### **Adjournment**

On a motion made by Donna Roberts, seconded by Kim Martin, the meeting was adjourned at 6:44 p.m.

### **Next Meeting**

The next meeting will be Monday, October 20<sup>th</sup>, 2025 at the Timbrook Library in Lynchburg, Va.

Respectfully submitted,  
*Jordan Welborn, Director*  
*Kimberly Vitale, Admin. Assistant*