

**CAMPBELL COUNTY SOCIAL SERVICES BOARD**

January 20, 2010

**Members present were:** John Price, Chair  
 Jimmy Mays, Vice Chair  
 Donald Atkins  
 Bobby Blanks  
 Joyce Dixon  
 Donald Floyd  
 J.D. Puckett (non voting)  
 Richard M. Verilla, Secretary

**Members absent:** Carolyn Porter

**Staff present:** Jill Giuliano, Recording Secretary  
 Kenneth Pruett, Office Manager  
 Lisa Linthicum, Assistant Director  
 Charmagne Cook, Housing Supervisor  
 Tonya Lindsey, Housing Specialist  
 Ardeania Ward, Housing Specialist  
 Dawn Wilson, Foster Care Social Worker

**Minutes**

// The minutes of the December 16, 2009 meeting were approved as submitted, copies having been distributed prior to meeting.

// The Director welcomed new board member, Mr. J.D. Puckett, to the meeting. Mr. Puckett has replaced Mr. Hugh Pendleton's seat on the DSS Board.

**Administrative Report**

// On MOTION by Mr. Mays, seconded by Mr. Floyd, the Board approved payment of bills and expenses.

The vote was: Aye: Atkins, Blanks, Dixon, Floyd, Mays, Price  
 Nay: None  
 Absent: Porter

// On MOTION by Mr. Atkins, seconded by Mr. Blanks, the Board voted to continue the day and time of the monthly board meeting as the third Wednesday of each month at 2:00 pm.

The vote was: Aye: Atkins, Blanks, Dixon, Floyd, Mays, Price  
 Nay: None  
 Absent: Porter

// On MOTION by Mr. Mays, seconded by Mr. Floyd, the Board adopted the Resolution declaring February as Benefit Programs Specialist Recognition Month and approved a day of administrative leave with supervisor approval.

The vote was:                   Aye: Atkins, Blanks, Dixon, Floyd, Mays, Price  
                                       Nay: None  
                                       Absent: Porter

// The Director shared information regarding the maximum benefit amounts for crisis assistance. The amount given depends upon the fuel/utility type that an eligible household uses.

// The Director gave an update on the Vehicles For Change program, administered by the Family Alliance, in which vehicles are purchased through a state grant using TANF funds. Vehicles For Change expended funds to purchase vehicles, and asked for local contributions. The Director stated that given current budgetary constraints, our participation in this program should be postponed.

// On MOTION by Ms. Dixon, seconded by Mr. Blanks, the Board voted to postpone the allocation of funds for the Vehicles For Change program.

The vote was:                   Aye: Atkins, Blanks, Dixon, Floyd, Mays, Price  
                                       Nay: None  
                                       Absent: Porter

// The Director reviewed the capital improvement budget which includes five projects that cost \$10,000 or more each. The Director recommended that due to current budget reductions, four of the capital improvement projects (storage space, bulletproof glass, interior painting and vehicle replacement) should be deferred to 2012 or later. The project that includes the relocation of the Housing Unit to the Health Department building was submitted for Fiscal Year 2011.

// On MOTION by Mr. Atkins, seconded by Ms. Dixon, the Board approved the Director's recommendation for capital improvement requests to be submitted to the Board of Supervisors.

The vote was:                   Aye: Atkins, Blanks, Dixon, Floyd, Mays, Price  
                                       Nay: None  
                                       Absent: Porter

// The Director reviewed the operations budget proposal for 2010/2011. The Director thanked the budget committee for their hard work and will keep the Board apprised of all updates.

// On MOTION by Ms. Dixon, seconded by Mr. Atkins, the Board approved the budget as submitted by the Budget Committee.

The vote was:                   Aye: Atkins, Blanks, Dixon, Floyd, Mays, Price  
                                       Nay: None  
                                       Absent: Porter

### **Budget**

// The Director reviewed the monthly net expenditure report and the County financial report.

**Staff Reports**

// The Board briefly reviewed the monthly staff reports.

**Monthly Presentation**

// Tonya Lindsey and Ardeania Ward, Housing Specialists, gave an overview of the Housing Program.

**Information**

// The Director reviewed the updated board roster.

// The Director reviewed the updated schedule of Board Presentations and Highlights for 2010.

**Closed Session**

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Mr. Floyd, seconded by Ms. Dixon, the Board went into Closed Session at 3:18 pm to discuss Individual Case Matters, related to Foster Care/Adoption and the Schedule of Board Action (2.2-3711 A.2.).

The vote was:                   Aye: Atkins, Blanks, Dixon, Floyd, Mays, Price  
                                          Nay: None  
                                          Absent: Porter

**Return to Regular Session**

// On MOTION by Mr. Mays, seconded by Ms. Dixon, the Board returned to regular session at 3:35 pm.

The vote was:                   Aye: Atkins, Blanks, Dixon, Floyd, Mays, Price  
                                          Nay: None  
                                          Absent: Porter

// On MOTION by Mr. Mays, seconded by Ms. Dixon, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was:           Aye: Atkins  
                                          Aye: Blanks  
                                          Aye: Dixon  
                                          Aye: Floyd  
                                          Aye: Mays  
                                          Aye: Price  
                                          Aye: Puckett  
                                          Nay: None  
                                          Absent: Porter

// On MOTION by Mr. Mays, seconded by Mr. Blanks, the Board approved the Schedule of Board Action.

The vote was:                    Aye: Atkins, Blanks, Dixon, Floyd, Mays, Price  
                                          Nay: None  
                                          Absent: Porter

// On MOTION by Mr. Mays, seconded by Mr. Atkins, the Board approved continuation of custody for child who is age 18 or over, WC 5903078.

The vote was:                    Aye: Atkins, Blanks, Dixon, Floyd, Mays, Price  
                                          Nay: None  
                                          Absent: Porter

**Next Meeting Date**

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday February 17, 2010 at 2:00 pm.

**Adjournment**

// On MOTION duly made and accepted, the Board adjourned at 3:37 pm.

Respectfully,

Jill Giuliano, Recording Secretary

Richard M. Verilla, Secretary

John E. Price, Sr., Chair