

**MINUTES**  
**Brookneal/Campbell County Airport Authority**  
**January 27, 2010**

Members in Attendance:

John Barksdale, Chairman  
Larry Nash, Vice-Chairman  
Frank Greene, Secretary  
Richard Adams

Members Absent:

Carter Elliott  
Stacey Hailey

Other Attendees:

J. D. Puckett, Campbell County Board of Supervisors  
Mike Davidson, Director of Campbell County Economic Development  
Charles Lamb, President, Delta Airport Consultants, Inc.  
Bill Eschenfelder, Project Manager, Delta Airport Consultants, Inc.

The meeting was called to order at 8:05 P. M.

Approval of Minutes:

The minutes of November 18, 2009, were approved.

Fuel Farm/Delta Associates:

Messrs. Lamb and Eschenfelder flew in to meet with the Authority to discuss the proposed development of a fuel farm. Mr. Eschenfelder led the discussion covering a wide range of topics. He presented information for updating the master airport plan to place the fuel farm on the west side of the apron as opposed to the east side as shown on the original airport layout. This would place the tanks adjacent to the edge of pavement rather than a setback of 50 feet on the east side as required by new regulations to separate fuel from a taxiway. Additionally, this would allow for future apron expansion to the east without moving said farm should it be located as originally intended. Mr. Eschenfelder stated that a 5,000 gallon minimum tank should be acquired, and he additionally discussed the type of fuels to be provided, such as auto gas and 100L. Both representatives discussed funding for the project, and the Authority would be required to furnish approximately \$62,500, plus the cost of the initial fuel supply. The Authority's share will have to be borrowed. They also discussed whether one or two tanks would be appropriate. Other items discussed by those present included safety, insurance, and

personal member liability in the event of an accident. The timeline for completion of this project was discussed, and it is possible to be completed during the summer of 2010.

The project to pave the taxiway was also discussed, and the Authority was advised that bidding should take place in March 2010, with construction starting in the spring of 2010.

Mr. Lamb stated that the project to re-mark Runway 6, referred to in previous minutes, would be completed in the spring of 2010 and would also include the widening of the entire 3800 foot runway centerline. This project cannot be begun until the pavement is warm enough to accept the paint. The procedures for preparing the airport for this operation, such as issuing a NOTAM, were discussed. The cost of this project will be absorbed by Delta Airport Consultants, Inc., and no Authority funds will be required.

#### Financial Report:

Mr. Davidson presented the financial report for December 2009 and January 2010, and this was reviewed by the Authority. There were three (3) outstanding invoices, as shown on the attached report, and the Authority approved payment for each.

#### Projects Update:

##### *Weed/Fence Spraying*

Mr. Davidson stated that the county maintenance department was still interested in entering into an agreement with the Authority to spray the fence line. This will entail the Authority purchasing a spray unit and providing the required herbicide. The maintenance department will provide the labor and transport equipment.

##### *Airport Capital Improvement Plan*

Mr. Davidson informed the Authority that the ACIP as discussed at the November meeting was still on track.

#### Matters from Authority Members:

Mr. Adams announced that he had received another call from VDOT with regard to the utilization of the runway to calibrate pavement testing instruments. This matter appears in previous minutes. The Authority is not adverse to this proposal; however, appropriate steps will need to be taken to insure safety of aircraft and ground personnel during the testing phase.

The meeting was adjourned at 10:20 P. M.

Respectfully submitted,

F. T. Greene, II, Secretary