

Campbell County, Virginia  
Concealed Handgun Permit Application Checklist

1. Complete Concealed Handgun Permit Application.
2. Return application to Circuit Court Clerk's Office; attest under oath to the information hereon.
3. Pay non-refundable fee to Circuit Court Clerk's Office.
4. Bring completed application and required proof of competence to Sheriff's Office for processing.
5. Complete fingerprinting process at the Sheriff's Office between 9:00 a.m – 11:00 a.m. and 2:00 p.m. – 4:00 p.m., Monday through Friday **ONLY**.
6. After all required processes have been completed, a Circuit Court Judge will approve or disapprove your application within approximately six weeks.
7. Upon approval, your permit will be sent via USPS mail to the address on your application.

*For more information visit the Campbell County Sheriff's Office at:  
<http://www.campbellcountyva.gov>.*