

Campbell County Job Description

Job Title: BLS/Firefighter
Department: Public Safety
Reports To: Deputy Director - EMS
Grade: 16
FLSA Status: Non-exempt
Prepared By: Jason E. Stroud
Prepared Date: October 18, 2010
Revised Date:
Approved By: *R. David Laurrell*
Approved Date: February 28, 2011

SUMMARY

Under routine supervision of the Deputy Director – EMS or unit supervisor, and independently at the scene of illness/injury, performs diversified duties and responsibilities demanding the use of numerous and various types of procedures. Problems encountered are routine to difficult in nature.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Performs all aspects of pre-hospital patient care during emergency medical service incidents.

Involves determining the nature and extent of various medical and injury related problems, following established treatment protocols, and transporting patients to the appropriate receiving medical care facility.

Performs manual and technical duties and responsibilities required to mitigate emergency medical incidents;

Follows established regulations (12 VAC 5-31), standard operating procedures and regional protocols in the application of pre-hospital care and in completing job duties;

Supervises and provides patient care at the scene of emergency incidents, as needed;

Ensures accuracy of all logs, records, messages and reports;

Provides support for fire and hazardous material activities as required by the incident commander which may include, but is not limited to: fire suppression, EMS standby, patient care, over haul operations, safety officer responsibilities, rehabilitation sector standby, etc ;

Checks mechanical operations of ambulance, cleaning both inside and outside of ambulance, and providing decontamination as required;

Checks and maintains assigned medical equipment, assures supplies, drug, and other expendables are maintained at their desired level;

Performs housekeeping and maintenance duties at assigned station;

Performs routine clerical and administrative functions such as preparing reports and training materials;

Participates in public relations, educational, recruitment and retention programs as directed by the Deputy Director - EMS

SUPERVISION EXERCISED

Has no supervisory responsibility for routine operations; however, may supervise directly up to five (5) employees doing routine work during emergency incidents.

EDUCATION

Requires graduation from high school or completion of GED equivalent.

EXPERIENCE

Requires one (1) year of active emergency medical services experience at the level of EMT-Basic or EMT-Enhanced.

INTERPERSONAL CONTACTS

Interpersonal contacts both within and outside the organization to obtain and furnish information. Requires the ability to maintain effective working relationships in order to explain policies and obtain cooperation in stressful situations. Requires the ability to seamlessly integrate with Volunteer Rescue Squad members.

RESPONSIBILITY AND ACCOUNTABILITY

This position has frequent exposure to risk situations; the impact of the incumbent’s decision(s) minimally affects the operation of the organization; however, may greatly affect the outcome of patient care, and affect the public image of the organization.

WORK ENVIRONMENT

Work is performed both indoors and outdoors where uncomfortable conditions exist. The employee must be able to work varied shifts as assigned, and be available for emergency call back as established by procedures.

PHYSICAL DEMANDS

Work involves a high degree of physical strain. The employee must occasionally lift and/or move up to 75 pounds.

OTHER SKILLS AND ABILITIES

Ability to carry out oral and written instructions;
Good decision making skills;
Dependability as measured by attendance and punctuality;
Ability to work closely and harmoniously with others, especially the volunteers of Campbell County.
Employee will have to successfully complete a pre-employment physical, illicit drug screening and criminal background check.

CERTIFICATES, LICENSES, REGISTRATIONS

Must possess a valid Virginia Driver’s license and be insurable under the County’s policy;
Current Virginia Emergency Medical Technician – Basic or Emergency Medical Technician – Enhanced certification.
Current certification in EVOC, and CPR;
Certification as Firefighter I;
Current National Incident Management System IS-700 and IS-100;
Requires completion of National Incident Management System IS-200 within 120 days of employment.

QUALIFICATIONS DESIRABLE

Previous experience in combination, career and volunteer public safety setting;
Certification in Vehicle Extrication
Current enrollment in ALS Courses
Certification as Firefighter Two