

Changes to E/S Plan Submittal for Campbell County

Effective Feb 1, 2004

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At the time of plan submission, including Preliminary, the following items must be completed before the plans can be accepted.

1. Grading Permit Application. Complete it with as much information you have at that time. If no contractor has been assigned simply "TBD". Info such as project name, location, owner, tax map, disturbed acreage and RLD will need to be filled out.
2. Submit an E&S Bond Amount Estimate. Please note that this may not be the final amount required to be posted.
3. Three sets of plans, with Seal and Signature and date. Please note that the E&S narrative and storm water calculations can be on the plans themselves, thus eliminating the need to submit separate bound documents. *Please include a soils map, delineating soil boundaries.*
4. Payment for plan review.

If any of the items listed above are not submitted, the plans will not be accepted by county staff.

Plan Review/Plan Approval Process:

Once the plans have been accepted, the plan review process will begin.

1. Within 14 business days, a written response will be provided in the event of any deficiencies or corrections that need to be made to the plan and narrative. Be advised the state allows for a 45 day maximum, for a written response.
2. After all corrections have been made and the E&S Bond Amount is set, the plan will be deemed *approvable**.

3. The plan will not be deemed approved until the E&S Bond Amount has been posted with Campbell County.
4. Prior to issuance of the Grading Permit, a pre-construction meeting will take place on site, with the limits of clearing and grading clearly flagged. The meeting will consist of county staff, owner or representative of owner, and contractor. The design engineer is encouraged to attend but is not required.

* The term approvable indicates the plan meets all county and state codes, however, a permit will not be issued.