

Zoning/Planning Application Items

REZONING / SPECIAL USE PERMIT

New Commercial Construction (less than 5,000 sf)

- 22 site plans
- Narrative
- Proffers – if applicable
(signed by current property owner)
- Letter of Consent (if not property owner)
- \$300 fee

New Commercial Construction (5,000 sf or greater)

- 42 site plans (22 packets + 20 for PEC)
- Narrative
- Proffers – if applicable
(signed by current property owner)
- Letter of Consent (if not property owner)
- \$400 fee (\$300 rezoning + 100 PEC)
- PEC Application

REZONING

Residential Subdivision (3 – 30 lots)

- 26 plats (22 packets + 4 Approval Agents)
- Narrative
- Proffers – if applicable
(signed by current property owner)
- Letter of Consent (if not property owner)
- \$300 fee

Residential Subdivision (Single Lot Division)

- 22 plats
- Narrative
- Letter of Consent (if not property owner)
- \$300 fee

Residential Subdivision (31 lots or more)

- 46 plats (22 packets + 20 for PEC + 4 Approval Agents)
- Narrative
- Proffers – if applicable
(signed by current property owner)
- Letter of Consent (if not property owner)
- \$400 fee (\$300 rezoning + 100 PEC)
- PEC Application

PLAT APPROVAL ONLY

Residential Subdivision (3 – 30 lots)

- 18 plats

Residential Subdivision (31 lots or more)

- 38 plats
- PEC Application
- \$100 fee

VARIANCE REQUEST

- 11 plats / site plans
- Letter of Consent (if not property owner)
- \$200

PEC ONLY

- 22 site plans
- \$100 fee
- PEC Application