

BOARD OF SUPERVISORS MEETING

November 17, 2008

The regular meeting of the Campbell County Board of Supervisors was held on the 17th day of November 2008 in the Board of Supervisors meeting room of the Walter J. Haberer Building, Rustburg, Virginia. The members present were:

Hugh T. Pendleton, Jr., Chairman, Presiding	Rustburg Election District
Charles W. Falwell	Timberlake Election District
Stanley I. Goldsmith	Altavista Election District
Eddie Gunter, Jr.	Concord Election District
J. D. Puckett	Brookneal Election District
Hugh W. Rosser	Seneca Election District
Steven M. Shockley	Sunburst Election District

R. David Laurrell, County Administrator
 Clifton M. Tweedy, Deputy County Administrator
 David W. Shreve, County Attorney
 Kristin Wright, Staff Attorney

The meeting was called to order at 1:00 p.m., and Supervisor Shockley gave the invocation.

// APPROVAL OF MINUTES

On motion of Supervisor Gunter, it was resolved the Board of Supervisors dispenses with the reading and approves the minutes of the October 10, 2008 Planning Session, October 30, 2008 Joint Dinner with Towns of Altavista and Brookneal and the November 3, 2008 regular meeting as presented.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// PUBLIC HEARING – WELL EASEMENT REQUEST BY A. J. THOMPSON

The public hearing was opened at 1:05 p.m. on a request by A. J. Thompson for an easement to encompass existing wells discovered to be within the right-of-way, but beyond the state-maintained portion of Blue Ridge Lane. The easement would be 12 feet by 15 feet and was necessary for financing the sale of the dwelling served by the well at 574 Blue Ridge Lane in the Altavista Election District. Virginia Code Section 15.2-1800 requires a public hearing whenever the County grants a utility easement.

There were several questions by the Board. Mrs. Wright explained the easement did not change ownership of the land, but would be perpetual for the use of the dwelling. The wells were discovered to be in the right-of-way during the sale of the property, and to receive financing, the bank was requiring a clean title. Paul Harvey, Director of Community Development, added public water access was several hundred feet from the dwelling. Should the road be paved sometime in the future, the wells would not interfere.

Thomas Brooks of Acres of Virginia prepared the survey and map showing where the wells were actually located on the property. This was a 50 foot County-owned right-of-way that went back several years when Mr. Thompson decided to divide his property. There was an existing gravel road about a half mile from the end of state maintenance. The closest well was about six feet into the right-of-way, and the other well was about ten feet into the right-of-way. There was enough room to build an 18 foot wide roadway without disturbing the wells. Mr. Brooks referred the Board to a Deed of Easement that includes a statement that “Should the grantee obtain acceptable water from a different source, then at that time this easement shall terminate and cease to exist.”

No one spoke in opposition to the proposed easement. The public hearing was closed at 1:10 p.m.

On motion of Supervisor Goldsmith, it was resolved the Board of Supervisors approves the disposal of County owned property to allow an easement for the wells serving 574 Blue Ridge Lane owned by A. J. Thompson consisting of a 12 foot by 15 foot easement within the privately-maintained portion of the Blue Ridge Lane right-of-way in the Altavista Election District and authorizes the County Administrator to execute a Deed of Easement between the County of Campbell and A. J. Thompson, Jr. dated October 30, 2008.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
Nay: None
Absent: None

// INTRODUCTION OF NEW EMPLOYEES

Shameka Wright, Human Resources Generalist, introduced Brian Gleason, Administrative Aide for Administration, and Sandra Shackelford, Planner for Community Development.

// VIRGINIA DEPARTMENT OF TRANSPORTATION MATTERS

Don Austin, Residency Administrator, Virginia Department of Transportation (VDOT), presented a number of resolutions for approval.

Concord Estates Subdivision

On motion of Supervisor Gunter, it was resolved the Board of Supervisors adopts the following resolution:

NOW, THEREFORE BE IT RESOLVED, that the Virginia Department of Transportation is hereby requested to add the streets described below and on the attached additions Form AM-4.3 to the Campbell County Secondary Road System for maintenance. The following subdivision roads which have been constructed by the sub-divider as a Class "A" subdivision in accordance with the requirements of Section 33.1-229, of the Code of Virginia, 1952, and The Virginia Department of Transportation's Subdivision Street Requirements, 1996, **TO WIT**:

Name of Subdivision: **Concord Estates**
Name of Street: **Frost Drive, Route 1703 (Extension of Frost Drive Route 1703)**
From: Intersection of Route 1702 north on Route 1703 for 0.29 miles
To: Cul-de-sac, a distance of: 0.29 miles
Length: 0.29 Mile Right of Way 50 feet

Name of Subdivision: **Concord Estates**
Name of Street: **Stallion Court, Route 1714**
From: Intersection of Route 1703 east on Route 1714 for 0.06 miles
To: Cul-de-sac, a distance of: 0.06 miles
Length: 0.06 Mile Right of Way 50 feet

Name of Subdivision: **Concord Estates**
Name of Street: **Walking Trail Drive, Route 1704**
From: Intersection of Route 1702 north on Route 1704 for 0.24 miles
To: Cul-de-sac, a distance of: 0.24 miles
Length: 0.24 Mile Right of Way 50 feet

Name of Subdivision: **Concord Estates**
Name of Street: **Trotter Lane, Route 1713**
From: Intersection of Route 1703 west on Route 1713 for 0.22 miles
To: Intersection of Route 1704, a distance of: 0.22 miles
Length: 0.22 Mile Right of Way 50 feet

Total Length – 0.36 mile

Right of Way – 50 feet

Mosby Court, Route 1485 – Beginning at the Intersection of Route 1484 and running north on Route 1485 for a distance of 0.05 mile at cul-de-sac...

Total Length – 0.05 mile

Right of Way – 50 feet

Semmes Court, Route 1486 – Beginning at the Intersection of Route 1484 and running south on Route 1486 for a distance of 0.05 mile at cul-de-sac.

Total Length – 0.05 mile

Right of Way – 50 feet

Kershaw Drive, Route 1487 – Beginning 0.03 mile south of Intersection of Route 1484 and running north on Route 1487 for 0.06 mile to 0.03 miles north of Intersection on Route 1484.

Total Length – 0.06 mile

Right of Way – 50 feet

BE IT FURTHER RESOLVED, That this Board guarantees a minimum unrestricted 50-foot right of way with additional widths as may be necessary for cuts, fills and drainage together with easements on adjacent properties.

Recorded in Plat Cabinet “B”, Slide 393, Pages 2834-2836 on August 16, 2006.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley

Nay: None

Absent: None

Livestock Road (Route 674)

The relocation of Livestock Road has been completed. The resolution would add the new location to the secondary system and abandon the old section that would revert to the County. The old location would actually be closed off as a through street.

On motion of Supervisor Goldsmith, it was resolved the Board of Supervisors adopts the following resolution:

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch depicting the adjustments required in the secondary system of state highways as a result of Campbell County constructing a portion of Route 674, Livestock Road, on a new alignment under a County funded project, which sketch is hereby incorporated herein by reference, and

WHEREAS, the new road serves the same citizens as those portions of old road identified to be abandoned and those segments no longer serve a public need,

NOW THEREFORE, BE IT RESOLVED, this Board hereby abandons as part of the secondary system of highways, Segment A-B, those portions of old road identified in the sketch to be abandoned, pursuant to §33.1-155 of the Code of Virginia, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add to the secondary system of state highways, Segment C-B, those portions of road identified by the sketch to be added, pursuant to §33.1-229 of the Code of Virginia, for which Segment this Board hereby guarantees the 50-foot right of way to be clear and unrestricted, including any necessary easements and/or right of way for cuts, fills, storm water management and drainage facilities that will be maintained by the Virginia Department of Transportation,

Recorded in Plat Cabinet C, Slide 38, Pages 377 on November 17, 2008.

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Residency Administrator for the Virginia Department of Transportation.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley

Nay: None

Absent: None

Carden Lane (Route 955)

Carden Lane that will serve the new Citizens Services Building in Rustburg has been completed, and the new stoplight is operating. This project was built under the Revenue Sharing Program. The resolution would add the new street to the secondary system.

On motion of Supervisor Goldsmith, it was resolved the Board of Supervisors adopts the following resolution:

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch depicting the adjustments required in the secondary system of state highways as a result of Project 0955-015-303,M501, which sketch is hereby incorporated herein by reference,

NOW, THEREFORE BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add to the secondary system of state highways, segments A-B and B-C, those portions of road identified by the sketch to be added, pursuant to Section 33.1-229, Code of Virginia, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Residency Administrator for the Virginia Department of Transportation.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

In other matters, Mr. Austin advised they have been asked to delay the Secondary Road Hearing and adoption of the Six-Year Plan because the revenue projections have not been finalized. It was anticipated that funding would be reduced over the next six years.

McDaniel Lane off of Route 29 has been completed as well as the Calohan Road turn lane. VDOT plans to start installing the pipe on Smoky Hollow Road in December and start construction on that road in the spring.

Supervisor Falwell reported the sign across from 1884 Timberlake Drive was down.

// VIRGINIA DEPARTMENT OF HISTORIC RESOURCES COST SHARE PROGRAM

At the August 18, 2008 meeting Michael Daly, Director of Youth, Adult and Community Services, brought a request to the Board to apply for a grant through the Virginia Department of Historic Resources (VDHR) to identify the historic landmarks in the County. The estimate for the survey ranged from \$25,000 to \$35,000 with a local match between \$12,500 and \$17,500. At that time the Board requested a representative from VDHR provide more information on the benefits of the program. Should the Board wish to move forward, staff requested the survey be included in the FY 2010 Priorities and Initiatives and funding would be subject to the budget process.

Bob Carter, Director of the Division of Community Services for VDHR, was present to explain the benefits of the cost share program. He lived in Nelson County and had an office at Sweet Briar College. The funding for the cost share program was reduced by 50 percent, but they were moving ahead with the survey for the Town of Altavista. The State would share half of the costs to perform a countywide historic preservation survey of the historic and architectural resources of the County. This coming year they would be performing a survey in Amherst County and Amelia County and were just finishing a project in Botetourt County.

Identification was the first step to preservation and more often than not, the value of something was not recognized until it was lost. Mr. Carter believed the survey would support goals of the County's Comprehensive Plan to increase awareness of properties and structures in Campbell County that were significant from a archeological and historical perspective, to support organizations concerned with historic preservation such as the Campbell County Historical Society, to encourage owners of historic properties to preserve and maintain those resources, and to promote compatible land use in the vicinity of recognized historic properties. There was also a preservation plan in the Comprehensive Plan that discourages the destruction of properties of historical significance during highway or public utility construction as well as residential, commercial or industrial development.

Some questions arose at the last meeting with reference to economic development. The VDHR's philosophy is that historic preservation happens at the will of the people, and they were not a regulatory agency. They do advise VDOT and federal agencies on projects using public money to help minimize the impact on historic resources. Mr. Carter believed the goal is balanced growth and development that respects the character of and maintains those special places. Good decisions were more likely to happen when decision makers had all the pertinent information at hand. Knowing with confidence what properties in Campbell County were important would help the Board of Supervisors, Planning Commission, developers and property owners make better decisions about the future of their property and about the community. In addition, tourism was a form of economic development, and it was difficult to develop that form of economic development if you did not know what the historic assets were and how they might be used.

The VDHR would manage the grant under a contract with the County, and the County planning office and other agencies would not have to manage the grant. The survey would be inclusive of the entire history of the County and would include every kind of resource, not just historic homes, but churches, schools, properties associated with industry and commerce, agriculture, tobacco, furniture, and all the people of the County. The products of the survey were good information about individual properties, but also community history and the communities where there was a concentration of resources. The survey could include the Town of Brookneal if that was added to the scope of the project. The survey would also identify properties eligible for listing in the Virginia Landmarks Register and National Register of Historic Places. Property owners who pursue the registry could be eligible for substantial rehabilitation tax credits from the state and federal government. Being listed on the Register did not impose limitations and restrictions. The locality must approve historic districts and impose historical overlay districts that usually came with a number of restrictions.

In conclusion, Mr. Carter pointed out the information from the survey provided educational opportunities for everyone especially children, and some localities had developed wonderful publications from the survey information. While this was a competitive grant, Mr. Carter believed Campbell County was likely to receive the matching grant.

The Board was supportive of including the survey on the FY 2010 Priorities and Initiatives with funding subject to the budget process. The following motion was offered:

On motion of Supervisor Goldsmith, it was resolved the Board of Supervisors authorizes staff to include application to the Virginia Department of Historic Resources Cost Share Grant Program in the FY 2010 Priorities and Initiatives, and should funding be approved, convene a local group to assist with the survey to identify historic properties.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// REVISED CAMPBELL COUNTY INCENTIVE POLICY

Mike Davidson, Director of Economic Development, presented a revised Campbell County Incentive Policy. The draft was reviewed by the Economic Development Commission and staff. The policy has been known as the Campbell County Industrial Incentive Policy, and the first substantial change was the deletion of the word Industrial from the policy. This was deemed to be dated terminology and not applicable when working with retail development.

The next substantial change was in the Expediting the Permitting Process sections under both the Incentive Guidelines and the Small and Minority-Owned Business Incentive Guidelines. This change was made to accommodate present staffing levels and increased state and federal regulations. There were some proposed changes in the Employment Credit section to reflect changes in obtaining current demographic data due to the fact that sources have been discontinued since the inception of the incentive policy. Some clarifying language was placed in the Infrastructure Assistance section. All of those changes were mirrored in the Minority and Small Business Section. The final changes were made in the Employment Credit Table to increase the per job credit for jobs paying equal to or above the average hourly wage. Those four

amounts were increased by \$50.00 each which change had the potential to impact the Return on Investment calculations to the County. Additional clarifying language was inserted to explain how the average hourly wage was calculated, to denote the source of the data and to update the Performance Agreement section.

Supervisor Gunter indicated he and Supervisor Goldsmith sit on the Community and Economic Development Committee and support the changes believing the revised policy would enhance economic development activities.

On motion of Supervisor Gunter, it was resolved the Board of Supervisors adopts the revised Campbell County Economic Development Incentive Policy dated October 21, 2008 as presented.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
Nay: None
Absent: None

// VIRGINIA FISHING TRAIL

Mr. Davidson next presented an opportunity to participate in the development of a fishing trail to attract visitors and tourists. Several meetings have been held with potential stakeholders in the southern and southwest regions of Virginia which have abundant fisheries and tourism infrastructure that could accommodate and sustain visitation. From those meetings it was clear that fishing and outdoor recreation have a significant impact on Virginia’s economy. A state sponsored fishing trail could have a positive impact on Campbell County by better utilizing its natural assets of Leesville Lake, the James River and the Staunton River. Mr. Davidson provided a white paper that outlined the proposed cooperative marketing initiative and a map of the proposed area included in the Virginia Fishing Trail.

Should the Board be interested in participating, each locality was being asked to issue a letter of support and commit to \$500.00 as initial marketing funds. Those funds would serve as local match for other grant applications. Funds were available in the FY 2009 tourism line item to cover the preliminary costs.

Supervisor Puckett commented there was a Tobacco Trail that came through the Town of Brookneal and that the Staunton River has been designated a Scenic River. The recent decision to increase the flows in the Staunton River would provide more opportunities for recreation on the Staunton River. Citizens have already asked when more landings would be added to the Staunton River to launch canoes, and Supervisor Puckett just recently discovered there was one company that already sponsored fishing trips on the river. Supervisor Falwell added that David Dudley, a County citizen, was ranked third nationally in competitive bass fishing. Supervisor Goldsmith noted there were some unique species of fish in Leesville Lake. The following motion was offered to participate in the development of a fishing trail.

On motion of Supervisor Puckett, it was resolved the Board of Supervisors authorizes the County Administrator to sign a letter of support to develop a Virginia Fishing Trail and commits \$500 to provide initial marketing funds to support this effort.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
Nay: None
Absent: None

// RENAMING OF SOLID WASTE MANAGEMENT FUND

The County established a separate Solid Waste Management Fund in Fiscal Year 2008 in order to segregate and better track the revenue and expenses associated with the Landfill and Transfer Site Operations. Now that the County was participating in a regional solid waste authority (Region 2000 Services Authority), staff requested the Board designate the Solid waste Management Fund as a Special Revenue Fund.

A Special Revenue Fund designation rather than an Enterprise Fund designation was preferable in that the information relating to solid waste management was still segregated from

the General Fund but was simpler to administer and report in the annual audited financial reports. It would also reduce the costs for the annual audit as well as reduce internal accounting staff resources in accounting for the fund. The County's auditing firm, Brown Edwards & Company, has indicated the County could designate its Solid Waste Management Fund as a Special Revenue Fund as long as it was the Board's intent to earmark all revenues received by the County relating to the solid waste management function to the Solid Waste Management Fund. This would not be an issue in that the County currently had to provide funding in excess of \$750,000 per year from the General Fund as a transfer to supplement all solid waste management revenue recognized either internally or from revenue received directly from the Region 2000 Services Authority. The transfer from the General Fund was needed to fund in part the Transfer Site Operations, In-House Construction Crew, as well as costs associated with the old closed landfill such as testing, engineering, inspection and post closure costs.

On motion of Supervisor Rosser, it was resolved the Board of Supervisors designates the County Solid Waste Management Fund as a Special Revenue Fund for accounting purposes and expresses its intent to earmark current and future revenues associated with the solid waste management program to the County's Solid Waste Management Fund.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// ENGLISH PARK – RECREATIONAL ACCESS ROAD GRANT

Mary Pascale, Director of Recreation – Operations, discussed a project to develop a recreational access roadway in English Park. The Master Plan for English Park has been approved, and the English Park Committee would like to begin development of the park property, however, the only vehicular access was an easement road which was not an acceptable public access way. The park was currently accessible to the public by a foot bridge. The Committee has agreed to allocate \$115,000 from the CIP for matching funds to assist with the development of a roadway into the park.

Mrs. Pascale requested the Board's adoption of a resolution to apply for a VDOT Recreational Access Grant to implement an entrance and roadway leading to the first large parking lot. This would allow park development to proceed as well as to officially open the site for public and recreational use. The Altavista Town Council adopted a parallel resolution at its meeting on November 11, 2008. The grant would be a reimbursable grant meaning the County would front the funds and be reimbursed for a portion. The VDOT grant would be \$425,000 plus \$115,000 from the CIP Funds for a total of \$540,000 available. The current estimate for the roadway was \$800,000 for the culvert, 2100 feet of roadway and shoulder to shoulder paving for a bike path.

Some of the work could be accomplished by the In-House Construction Crew which may reduce some of the costs. It was hopeful the County may receive support through donations or supplies, but that was not guaranteed. At this time the State had not reduced funding in this grant program, and if the grant was received, the County could refuse the grant or defer the grant for a year or longer. Don Austin, Residency Administrator, added that VDOT may be able to do more of the project saving on engineering costs and with contributions by the Town of Altavista and the In-House Construction Crew; the total costs may be reduced.

In light of economic issues, Administrator Laurrell indicated the Board may want to change its park implementation schedule to accomplish one project at a time instead of doing multiple projects. Should the Board wish to move forward with this project, the technical aspects would require a project manager possibly from an engineering consultant. If the Board wanted to move forward with multiple park projects, it would require hiring a Park Development Manager. The English Park roadway was a Priority 1 project along with the Central Park roadway and clearing work at the Long Mountain Park. If the Board wanted to move forward with all three of those projects, it would require the help of a Park Development Manager. If the Board did not wish to hire a Park Development Manager, one project could be done at a time.

There was consensus by the Board to move forward with application to the State for the grant funding realizing that no monies would be spent until the grant was approved. If the grant was awarded, the Board could delay the project if necessary.

On motion of Supervisor Goldsmith, it was resolved the Board of Supervisors adopts the following resolution to proceed with an application for a VDOT Recreational Access Grant for the English Park access road:

**RESOLUTION FOR
COMBINED RECREATIONAL ACCESS ROAD/BIKEWAY**

WHEREAS, the English Park is owned and is to be developed by the County of Campbell as a recreational facility serving the residents of Campbell County and adjoining localities; and

WHEREAS, the facility is in need of adequate vehicular and bicycle access; and

WHEREAS, the procedure governing the allocation of recreational access funds as set forth in VA. CODE ANN. § 33.1-223 (Rep. Vol. 2005) requires joint action by the Director of the Department of Conservation and Recreation and the Commonwealth Transportation Board; and

WHEREAS, a statement of policy agreed upon between the Director and Board approves the use of such funds for the construction of access facilities to publicly-owned recreational or historical areas; and

WHEREAS, the Board of Supervisors for the County of Campbell has duly adopted a zoning ordinance pursuant to Article 7 (Section 15.2-2280 *et seq*), Chapter 22, Title 15.2 of the Code of Virginia; and

WHEREAS, it appears to the Board of Supervisors for the County of Campbell that all requirements of the law have been met to permit the Director of the Department of Conservation and Recreation to designate the English Park as a public recreational facility and further permit the Commonwealth Transportation Board to provide funds for access to this public recreation/historical area in accordance with the provisions of VA. CODE ANN. §33.1-223 (Rep. Vol. 2005); and

WHEREAS, the Board of Supervisors for the County of Campbell agrees in keeping with the intent of VA. CODE ANN. §33.1-63 (Rep. Vol. 2005) to use its good offices to reasonably protect the aesthetic or cultural value of this road; and

WHEREAS, the County of Campbell acknowledges that the State Environmental Review Process (SERP) must be completed prior to any construction activity on this project as a condition of the use of the Recreational Access Fund; and

WHEREAS, the County of Campbell hereby guarantees that the necessary environmental analysis, mitigation and fee simple right of way for this improvement and utility relocations or adjustments, if necessary, will be provided at no cost to the Virginia Department of Transportation; and

WHEREAS, the Town of Altavista has passed a like resolution; and

WHEREAS, the property on which this facility is located has no access to a public street or roadway and will require the construction of a new roadway which will connect to 3rd Street;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors for the County of Campbell in accordance with the provisions of VA. CODE ANN. §33.1-223 C 3 (Rep. Vol. 2005) does hereby resolve and request that the Department of Conservation and Recreation designate English Park a public recreational area and does hereby further resolve and request that an access road or bikeway be provided or maintained providing access to English Park and that such further it be taken into the secondary system of state highways.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// CAMPBELL COUNTY SOCIAL SERVICES ANNUAL REPORT

Rick Verilla, Director of Social Services, presented the 2007-2008 Annual Report. He reviewed the 16 primary program areas, the total expenditures and number of citizens served. He noted a significant increase in Food Assistance both in expenditures and the number of citizens receiving food assistance. This program was commonly referred to as food stamps. The State was changing the name of that program to SNAP – Supplemental Nutrition Assistance Program.

The expenditures in Foster Care and Adoption were more than \$4.4 million with over half from the Comprehensive Services Act (CSA). As of June 30th, there were 69 children in foster care, and at the present time there were 53 or 54. Medicaid reimbursed medical providers almost \$36 million for medical services with Family/Children being the largest group served. All of the low income children in Campbell County were covered by medical assistance.

Nearly \$38,000 was collected in fraud referrals and collections as a result of overpayment and fraudulent acts. The total expenditures in Temporary Assistance for Needy Families and Children was over \$666,000 serving an average of 255 cases per month. The value of Volunteer Services was over \$39,000. Mr. Verilla recognized Ed and Alice Foster in the audience, two of Social Services dedicated volunteers, who devoted many hours to a number of their programs.

The Board complimented Mr. Verilla for his work and dedicated staff. Supervisor Falwell added the staff was conscientious in handling funding resources. Chairman Pendleton commented the Social Services staff was very cramped and needed space.

On motion of Supervisor Falwell, it was resolved the Board of Supervisors accepts the Campbell County Social Services 2007-2008 Annual Report.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

Administrator Laurrell commented that Supervisor Shockley and he had the pleasure of attending the Annual Adoption Day held on Saturday, November 15th. Sixteen children were adopted by 12 families. He added how wonderful it was to see so many happy children and families.

// CANCELLATION OF DECEMBER 15, 2008 MEETING

The Board has traditionally canceled the second meeting in December when there was no business that needed to be addressed before the first meeting in January. Should something important arise, the December 15th meeting could be scheduled with no less than one week advance notice.

Supervisor Rosser left the meeting room at 2:28 p.m.

On motion of Supervisor Gunter, it was resolved the Board of Supervisors cancels the December 15, 2008 meeting, subject to any business arising requiring the meeting to be held.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Shockley
 Nay: None
 Absent: Rosser

// CONSENT AGENDA

Several appropriations were presented for approval.

On motion of Supervisor Goldsmith, it was resolved the Board of Supervisors approves the following appropriations under the Consent Agenda:

- (1) General Fund, Management Services, deleting \$3,552 from Retiree Health Insurance; Central Purchasing, deleting \$4,032 from Retiree Health Insurance; Recreation Administration, deleting \$3,552 from Retiree Health Insurance; Altavista Armory, deleting \$1,224 from Employer Cost – Health Insurance; and Solid Waste Management Fund, Solid Waste Operations, deleting \$336 from Employer Cost – Health Insurance; and appropriating the total amount of \$12,696 as follows: General Fund, Commissioner of Revenue, \$480 to Retiree Health Insurance; Commonwealth’s Attorney, \$6,756 to Retiree Health Insurance; Sheriff’s Department, \$1,092 to Retiree Health Insurance; Maintenance, \$4,032 to Retiree Health Insurance; and Solid Waste Management Fund, Solid Waste Operations, \$336 to Retiree Health Insurance, to transfer budgeted increases needed for Retiree Health Insurance for various departments to cover changes made to retiree enrollment;
- (2) General Fund, Non-Departmental, deleting \$50,000 from Employer Cost – VRS LEOS Multiplier and \$219,587 from COMP – Salary Increases & Related Fringes; and appropriating the total amount of \$269,587 to the various departmental expenditure line items in the General Fund and Solid Waste Management Fund for Compensation, FICA, VRS and Workers Compensation of which \$1,024 would be transferred to Fund 515 to complete the salary appropriation process as per the attached spreadsheet as per the FY 2009 salary increases;
- (3) General Fund, Library Administration, deleting \$18,084 from COMP – Administrative Clerk, and \$4,890 from Non-Departmental Expenses, COMP – Fringes and Salary Increases, and appropriating to Library Administration, \$22,130 to COMP – Office Manager, \$310 to Employer Cost – FICA, \$492 to Employer Cost – VRS, \$34 to Employer Cost – VRS Group Life Insurance and \$8 to Workers Compensation, to transfer compensation from Clerk line to Office Manager line;
- (4) General Fund, Non-Departmental Expenses, deleting \$10,500 from Budget Set Aside and appropriating the same to Real Estate Office, Other Professional Services, to outsource six weeks of building permit work usually done by real estate appraiser who will be out for six weeks due to surgery;
- (5) General Fund, Literacy Program, deleting \$700 from EDP Equipment and appropriating \$350 to Travel – Sub & Lodging and \$350 to Convention & Education, to pay for Literacy Assistant training;
- (6) General Fund, Economic Development, deleting \$550 from Comp – Administrative Assistant and appropriating the same to Comp – P/T Help, for part-time assistance;
- (7) General Fund, Sheriff’s Department, deleting \$15,000 from Comp – Deputies and appropriating the same to Comp – P/T Help, for part-time funds to cover shortfalls due to military leave, academy and three retirements;
- (8) General Fund, EMS Services, appropriating \$1,782 to Comp – Deputy Director, \$12,453 to Comp – EMT, \$570 to P/T Help, \$1,134 to Employer Cost – FICA, \$1,517 to Employer Cost – VRS, \$143 to Employer Cost – Group Life Insurance and \$24 to Workers Compensation; and raises estimated revenue, EMS Billing, by \$17,623, for compensation increases and related benefits costs for paid EMS program;
- (9) General Fund, EMS Services, appropriating \$40,132.50 to Comp – Public Safety Technicians, \$3,075 to Employer Cost – FICA, \$4,872 to Employer Cost – VRS, \$6,651 to Employer Cost – Health Ins, \$330 to Employer Cost – VRS Group Life Ins and \$960 to Workers Compensation; and raises estimated revenue EMS

Billing, by \$56,020.50, to cover salary and fringes for two additional career EMS positions;

- (10) General Fund, Bulletproof Vest Partnership, appropriating \$2,550 to Law Enforcement Equipment; and raises estimated revenue, Bulletproof Vest Partnership Grant, by \$2,550, to purchase ten bulletproof vests for Sheriff's Department from grant proceeds;
- (11) General Fund, Public Assistance Services, appropriating \$2,738 to Adoption Initiative; and raises estimated revenue, Public Assistance Administrative – Federal, by \$2,738, to fund federal and state funding program allocations (no local match);
- (12) School Operating Fund, Title I, deleting \$26,395.88 from Comp Title I Sub Teachers, \$3,000 from Stipends, \$10,121.24 from Employer Cost Health Ins, \$5,675 from Purchased Services, \$10,143.03 from Travel, \$23,747.32 from Instructional Supplies, and appropriating to Title I, \$194,528.59 to Comp Title I Teachers, \$14,615.13 to Comp Title I Teacher Aides, \$67,411.22 to Employer Cost FICA, \$4,041.06 to Employer Cost VRS, \$3,843.02 to Employer Cost Group Life, \$2,500 to Parental Involvement, \$4,063.46 to Parental Materials/Supplies; and raises estimated revenue Title I by \$211,920.01, to match 2008-09 grant award; and
- (13) General Fund, E. Byrne Justice Grant, deleting \$1,263.37 from Interview Room; and lowers estimated revenue, E. Byrne Justice Grant by \$1,263.37, to deappropriate the E. Byrne Justice Grant for the interview room because all monies could not be utilized due to conflicting training schedules.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Shockley
 Nay: None
 Absent: Rosser

// MATTERS FROM THE BOARD

VACo Conference – Economic/Budget Issues

Supervisor Gunter thanked the County for the opportunity to attend the VACo Conference November 9-11, 2008. He believed the conference was worthwhile. There were 88 out of 95 counties represented. The Board members who attended divided the classes so that they could attend every session.

Supervisor Rosser returned to the meeting room at 2:30 p.m.

Chairman Pendleton indicated he attended most of the budget and finance sessions and has shared much of the information with the County Administrator. The Governor spoke as well as other legislators, and the economic forecast over the next two or three years was not good.

Administrator Laurrell commented the County has tried to be as proactive as possible anticipating a downturn in the economy locally and from the State. Staff was estimating the County would receive \$2.5 million less next year. In addition to other cost saving measures such as the 90-day hiring freeze and reductions in energy costs, County and Schools staff met last week to discuss a possible reduction of \$2 million next year. The Schools had a reversion to the General Fund this year, and County staff has recommended the Schools not request a carryover for those funds recommending they be left in the General Fund to be used either for unforeseen revenue shortages in the current fiscal year or other emergency expenditures that were not budgeted. The County overall was in a better position than many localities because of the reserve funds the Board has been adding to over the last several years. Over the next several years the use of the reserve funds may be necessary until the economy has recovered. The economy locally was doing relatively well, but the outlook for funding from the State for the rest of FY 2009, FY 2010 and into FY 2011 was not optimistic. For FY 2010 a \$2 million shortfall on the Schools side and a \$500,000 shortage on the County side were expected from the State.

However, it would not be wise to use reserve funds to cover the entire "loss". County staff has advised School Administration staff to plan on a real reduction in operating costs of about \$1 million next year, and the County could probably cover the other \$1 million loss. As the first step in the FY 2010 budget process, a memo was sent to all departments asking them to reduce their budgets by five (5%) percent.

Supervisor Puckett commented that in talking with Board members around the State and hearing the problems they were facing made him appreciate how well managed Campbell County was. He complimented the staff for taking proactive steps rather than merely reacting. Supervisor Gunter added the County was fortunate to have a good relationship with the School Board and be able to work together.

School Bus Fleet Information

Administrator Laurrell provided the Board with the background information on the school bus fleet requested by the Joint Committee. This information included the repairs that had been made to the buses.

// RECESS TO TOUR OF CONCORD ELEMENTARY SCHOOL

On motion of Supervisor Gunter, the meeting was recessed at 2:45 p.m. to reconvene at Concord Elementary School, Concord, Virginia, for a tour of the new construction.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// TOUR OF CONCORD ELEMENTARY SCHOOL

Present for the Tour were:

Hugh T. Pendleton, Jr., Chairman	Rustburg Election District
Charles W. Falwell	Timberlake Election District
Eddie Gunter, Jr.	Concord Election District
Clifton M. Tweedy, Deputy County Administrator	
Catherine H. Moore, Clerk	
Bill Wheaton, Reporter, The Lynchburg Ledger	

Dan Frazier, Principal, gave the Board and staff a tour of the new construction at the school that should be completed by the end of December. At that time the students would be moved into the new section, and the old section would be renovated.

// ADJOURNMENT

On motion of Supervisor Gunter, the meeting was adjourned at 3:50 p.m.

The vote was: Aye: Falwell, Gunter, Pendleton
 Nay: None
 Absent: Goldsmith, Puckett, Rosser, Shockley

 HUGH T. PENDLETON, JR., CHAIRMAN

Approved: _____