

March 3, 2008 Board of Supervisors Meeting

ADMINISTRATOR'S REPORT

DATE: February 25, 2008

TO: Board of Supervisors

FROM: R. David Laurrell, County Administrator *R. David Laurrell* 2/27/2008

RE: March 3, 2008 Board of Supervisors Meeting

5:00 p. m. [Administration / Management Services Meeting](#) (Falwell/Pendleton) - Haberer Building
Board Conference Room

[Attachment I](#) & [Attachment II](#) (electronic version only)

5:30 p. m. [CED Meeting](#) (Goldsmith/Gunter) - Economic Development Conference Room

7:00 p. m. Call to Order, Invocation by Chairman Pendleton

APPROVAL OF MINUTES

1. Approval of Minutes [February 04, 2008](#) – Regular Meeting

[February 19, 2008](#) – Regular Meeting

PUBLIC HEARINGS

Paul Harvey, Community Development Director

2. [Public Hearing - Rezoning / Special Use Permit \(W. K. Heavy Haul, Inc. – Wards Road\)](#)

Request #08-00923 - Request made by Wade Keatts, 4013 Browns Mill Road is to rezone 2.14 acres on the southbound side of Wards Road from I-G, Industrial-General to I-H, Industrial-Heavy with a concurrent request for a special use permit to construct and operate a trucking yard. This property is approximately 3/10 mile south of Jersey Level Lane and is located in the Seneca Election District. A copy of the [ad for public hearing](#) is attached.

RECOMMENDATION: The Planning Commission recommended approval by vote of 6-0 citing good zoning practice.

Clifton Tweedy, Deputy County Administrator

3. [Public HEARING - Regional Solid Waste Plan](#) (10 minutes)

As part of the process to form a regional authority to manage solid waste, the Department of Environmental Quality requires a Regional Solid Waste Management Plan be developed. This plan incorporates all the efforts of the individual jurisdictions into one document describing how solid waste will be managed for the next 20 years.

A draft Solid Waste Management Plan has been prepared by the Region's Consultant, R W Beck and submitted to DEQ. A [Public Hearing has been advertised](#) to receive public comment at the Board meeting on March 3rd at 7:00 pm. A printed draft plan copy is provided separately for each Board member and a copy is available for review by the public in the County Administrator's Office.

RECOMMENDATION: After hearing any comments adopt the attached resolution approving the Regional Solid Waste Management Plan and forward it to the Regional Services Authority along with the comments from the public hearing.

ADMINISTRATOR'S ITEMS

R. David Laurell, County Administrator

4. [FY 2009 – FY 2013 Capital Improvement Plan \(CIP\)](#) (10 minutes)

The draft FY 2009 – FY 2013 Capital Improvement Plan is ready for distribution to the Board. The plan will be briefly reviewed at this meeting and additional time for discussion will be scheduled on the March 17th meeting agenda for tentative approval, subject to final approval during the FY 2009 Operations Budget process. Please find attached three documents: (1) [Department requested CIP summary](#); (2) [Administrator's recommended CIP](#); (3) [Draft debt service schedule](#) (previously reviewed).

RECOMMENDATION: Following review staff would appreciate any preliminary input from the Board prior to the March 17th meeting. This item will be back on the Board's agenda for March 17th for a final review and a recommendation for tentative approval.

5. [FY 2009 School Bus Purchase](#) (10 minutes)

Annually during the spring of each year the schools request authorization from the Board of Supervisors to purchase school buses for the upcoming fiscal year. At your regular February 19th meeting the Board requested additional information regarding the bus fleet including mileage and type of the vehicles scheduled to be replaced. Please find attached the [request](#) from the schools to issue an offline purchase order as well as the [backup information](#) on the buses.

RECOMMENDATION: Staff recommends the Board determine whether or not maintaining the bus fleet at eight buses in FY 2009 is appropriate based on the recommendation of the Joint Committee; and if so, authorize an off line purchase order to acquire buses for FY 2009 as requested by the School Board, outlined in the attached request, and later amended by school administration, subject to final appropriation by the Board during the FY 2009 budget process.

6. CONSENT AGENDA

a.) [APPROPRIATIONS](#) – Appropriations are attached for your consideration.

b.) [COUNTY ATTORNEY FEES](#) – An invoice in the amount of \$12,780.29 for services rendered by the county attorney is attached for your review.

c.) [DETERMINATION FOR RFP -EMERGENCY SERVICES INSURANCE](#) – The Campbell County Emergency Services' property, liability and casualty insurance coverage will expire July 1, 2008. This policy provides coverage for all rescue squad and fire department volunteers and equipment. Staff is requesting to use the competitive negotiation process for the procurement of these insurance services in lieu of sealed bids. A determination authorizing this procurement method is required from the Board before proceeding.

d.) [High Band VHF Receiver Voter Relocation](#) - The County is currently in the process of upgrading the existing VHF High Band Public Safety Radio System.

A request for quotation was requested from five firms for the relocation and installation of the receiver voters. Elecom, Inc., Lynchburg, Virginia, was the sole respondent, submitting a total bid of \$12,500.00. Sufficient funds for this project are budgeted in 4-302-094300-0070, Capital Projects, Public Safety, County Communications System.

e.) [CCADM 034-FY08; IN-CAR VIDEO SYSTEMS/SHERIFF'S OFFICE](#) - Sealed bids were solicited for the purchase of eight (8) in-car digital video systems for the Sheriff's Office. Sufficient funds for this purchase are available in 4-100-031755-8118, COPS Technology Camera Grant/Law Enforcement Equipment.

RECOMMENDATIONS: Approve items a – e.

a.) Approve the appropriations.

b.) Approve the County Attorney Invoices.

c.) Determine that competitive sealed bidding is not practicable or fiscally advantageous for the procurement of Emergency Services insurance coverage and authorize Central Purchasing to use the competitive negotiation process.

d.) Approve the bid of Elecom, Inc., Lynchburg, Virginia, for the VHF receiver voter relocation and installation for a total cost of \$12,500.00.

e.) Accept the low bid of Watch Guard, Plano, Texas, for the purchase of eight (8) in-car digital video systems for a total cost of \$37,952.00.

MATTERS FROM THE BOARD

7. A few minutes will be scheduled at each meeting to discuss matters from the Board.

NOTE: Please note item #19 regarding the 2008 NACo Conference in Kansas City from July 11th through July 15th. Please let Cathy know at your earliest convenience if you plan on attending this year so she can make arrangements for you to attend.

CLOSED MEETING

8. Staff is requesting the Campbell County Board of Supervisors enter into Closed Session in accordance with Section 2.2-3711 (A)(7) of the Code of Virginia to discuss [legal matters related to ongoing litigation regarding the Campbell County landfill](#) and [legal matters related to a number of public nuisances](#).

AGENCY MINUTES AND REPORTS

9. [Campbell County Economic Development Commission Minutes](#) October 18, 2007

10. [Social Services Board Minutes](#) January 16, 2008
11. [Recreation Advisory Council Minutes](#) February 12, 2008
12. [Recreation Financial Report](#) January 2008
13. [Recreation Programs Report](#) January 2008
14. [School Board Minutes](#) February 04, 2008

INFORMATION ITEMS

15. [Appropriations and Transfers](#) February 2008
16. [Charlottesville Rail Initiative](#) March 3, 2008
17. [Homeland Security – CAV Meeting](#) January 29, 2008
18. [LVLA 2007 Annual Report](#) (hard copy separate) 2007
19. [NACO Conference – July 11 – 15, 2008](#) July 2008
20. [New Democratic Electoral Board Member](#) February 19, 2008
21. [Report on Delinquent Taxes](#) February 2008
22. [Report on Taxes Collected](#) February 2008
23. [Report on Public Nuisances](#) February 2008
24. [School Board – Change in Meeting Dates](#) February 19, 2008
25. [Senator Hurt’s Response to Dr. Nolley on Pre-School Initiative](#) February 15, 2008
26. [LVLA Presentation to Pittsylvania County](#) February 19, 2008

27. [Undesignated Cash Balance](#) February 2008

28. [Undesignated Fund Balance](#) February 2008