

## ADMINISTRATOR'S REPORT

July 1, 2008

TO: Board of Supervisors  
FROM: R. David Laurrell, County Administrator *R. David Laurrell* 7/2/2008  
RE: July 7, 2008 Board of Supervisors Meeting

5:00 p. m. [Administration / Management Services Committee Meeting](#) (Falwell/  
Pendleton) Board Level Conference Room

5:00 p.m. [CED Committee Meeting](#) (Goldsmith/Gunter) (Haberer Building Second Floor  
Conference Room

7:00 p. m. Call to Order, Invocation by Supervisor Falwell

### Approval of Minutes

1. [June 2, 2008 - Regular Meeting](#)  
[June 16, 2008 – Regular Meeting](#)

### PUBLIC HEARING

Kristin B. Wright, Staff Attorney

2. PUBLIC HEARING – [Semi-Annual Code Update](#) (10 minutes)

Semi-annually the Board of Supervisors updates the Code of Campbell County with mandated changes that result from action of the General Assembly and discretionary changes that are initiated by either the Board or staff during the year. At the Board's regular meeting on May 19, 2008 staff briefed the Board on the proposed changes and the Board authorized staff to advertise for a public hearing at the July 7, 2008 meeting.

The amended text for all chapters is available [electronically online](#) with a paper copy available in the County Administrator's Office. The summary of all changes presented to the Board at the May 19 meeting is included with this agenda item as part of the text of the newspaper

advertisement. The changes to Chapters 21 and 22 were separately advertised for the June 23, 2008 Planning Commission meeting as the timing of the two meetings prevented a joint advertisement.

On June 23, 2008, [the Planning Commission](#) considered the proposed changes to Chapters 21 and 22 and voted 5-0 in favor of the proposed amendments, with two Commissioners absent.

**RECOMMENDATION: Staff recommends the Board conduct the required public hearing to update the Campbell County Code for the amendments advertised and based on any public comment adopt the amendments, with any further changes the Board believes are appropriate.**

### APPEARANCES

George Rosser, Chairman of the Industrial Development Authority

3. [Industrial Development Authority 2007 Annual Report](#) (10 minutes)

The Campbell County Board of Supervisors authorized the creation of the Industrial Development Authority in 1969. Since that time, the IDA has been involved with a number of economic development activities. George Rosser, Chairman of the Industrial Development Authority, will present the 2007 Annual Report (included) to the Board of Supervisors for review and acceptance and will answer any questions the Board may have.

**RECOMMENDATION: Staff recommends the Board of Supervisors accept the Campbell County Industrial Development Authority's 2007 Annual Report as submitted.**

### ADMINISTRATOR'S ITEMS

R. David Laurrell, County Administrator

4. [COUNTY ATTORNEY CONTRACT](#) (5 minutes)

Please find attached a proposed contract for County Attorney services for FY 2009. Based on the number of hours required in recent years the County Attorney is requesting an increase in the contract for this coming year. All other provisions of the contract remain the same as last year. The last time an increase was implemented was in 2002. Several years ago the contract for services of the County Attorney was moved from a calendar year to a fiscal year. In the future any adjustments in contract amounts will be handled during the annual budget process. Attached

[is a contract](#) which will cover David W. Shreve's services for the fiscal year ending June 30, 2009; [a schedule](#) showing the fees from 1980 to 2007; and the [final page](#) of a compilation of the time spent for the one year from May 30 2006 to May 30 2007.

**RECOMMENDATION: Authorize the County Administrator to execute the County Attorney contract for the period July 1, 2008 to June 30, 2009; and, authorize a supplemental appropriation in the amount of \$11,000 from the Undesignated Fund Balance for FY 2009.**

5. CONSENT AGENDA

- a) [APPROPRIATIONS](#) – Appropriations are attached.
- b) [COUNTY ATTORNEY INVOICE](#)

An invoice in the amount of \$5,596.39 for the County Attorney's services is attached.

**RECOMMENDATION: Approve items a) Appropriations and b) County Attorney Invoice in the amount of \$5,596.39.**

**MATTERS FROM THE BOARD**

6. A few minutes will be scheduled at each meeting to discuss matters from the Board.
- Supervisor Goldsmith would like to update the Board on the request from Bedford, Franklin and Pittsylvania Counties for Campbell County to join the Tri-County Lake Area Commission. Representatives from TLAC are scheduled to make the request to the Board at your regular meeting on July 21<sup>st</sup>.
  - Please note item #19 – Sales and Use Tax detail requested by Supervisor Puckett at the last meeting.
  - Please note item #21 – EPA response to interpretation under the Clean Water Act as requested by citizens.
  - Please note item #24 – Letter to Department of Military Affairs regarding the Altavista Armory.
  - Please note item #34 – The Undesignated Cash Balance report has been modified to reflect inter-fund loans. The cash balance total remains the same; however, the revised report reflects the concerns raised by Supervisor Rosser at the last meeting.

## CLOSED MEETING

7. Staff is requesting the Campbell County Board of Supervisors enter into a Closed Meeting in accordance with [Section 15.2-2907\(D\) of the Code of Virginia](#) to discuss matters related to the Town of Altavista that could require the review of the Commission on Local Government; and, in accordance with [Section 2.2-3711 \(A\)\(1\) of the Code of Virginia](#) to discuss matters related to personnel in the Commissioner of Revenue's Office.

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## AGENCY MINUTES AND REPORTS

- |     |  |                |
|-----|--|----------------|
| 8.  | <a href="#">Brookneal Campbell County Airport Authority Minutes</a>          | April 23, 2008 |
| 9.  | <a href="#">Brookneal Campbell County Airport Authority Minutes</a>          | May 28, 2008   |
| 10. | <a href="#">CCUSA Minutes and Construction Report</a>                        | May 27, 2008   |
| 11. | <a href="#">Campbell County Social Services Board Minutes</a>                | May 21, 2008   |
| 12. | <a href="#">Industrial Development Authority Minutes</a>                     | April 3, 2008  |
| 13. | <a href="#">Planning Commission Minutes</a>                                  | May 27, 2008   |
| 14. | <a href="#">Recreational Advisory Council Minutes</a>                        | June 10, 2008  |
| 15. | <a href="#">Robert E. Lee Soil &amp; Water Conservation District Minutes</a> | May 22, 2008   |
| 16. | <a href="#">School Board Minutes</a>   | May 12, 2008   |

## INFORMATION ITEMS

- |     |   |               |
|-----|---|---------------|
| 17. | <a href="#">Boxley – Letter of Support from Lyn Dan Heights Volunteer Fire Department</a>                 | June 25, 2008 |
| 18. | <a href="#">Commendation for Brandon Dillard – Building Inspector in Community Development Department</a> | June 4, 2008  |
| 19. | <a href="#">Copy of Sales and Communication Tax Detail FY08</a>   | June 2008     |
| 20. | <a href="#">DEQ – VA Water Protection Permit – Smith Mt. Project</a>                                      | June 10, 2008 |

21.	<a href="#"><u>EPA Response to Biosolids Questions</u></a>	June 5, 2008
22.	<a href="#"><u>Expense/Revenue Summary</u></a>	June 6, 2008
23.	<a href="#"><u>Foreclosure Community Impact Summit</u></a>	June 20, 2008
24.	<a href="#"><u>R. David Laurell's Letter – Altavista Armory</u></a>	June 18, 2008
25.	<a href="#"><u>R. David Laurell's E-mail Correspondence to Supervisors Leesville Lake (TLAC)</u></a>	June 7, 2008
26.	<a href="#"><u>Region 2000 Workforce Investment Board Concerns</u></a>	June 9, 2008
27.	<a href="#"><u>Region 2000 Workforce Investment Board – Letter of Response From Secretary Gottschalk</u></a>	June 23, 2008
28.	<a href="#"><u>Report on Delinquent Taxes</u></a>	June 2008
29.	<a href="#"><u>Report on Public Nuisances</u></a>	June 2008
30.	<a href="#"><u>Report on Taxes Collected</u></a>	June 2008
31.	<a href="#"><u>School Board Calendar 2008 – 2009</u></a>	June 2008
32.	<a href="#"><u>Thank You to K. White for Touring Region 2000</u></a>	April 25, 2008
33.	<a href="#"><u>Department of Transportation - 2008 Legislation Update</u></a>	June 09, 2008
34.	<a href="#"><u>Undesignated Cash Balance</u></a>	May 2008
35.	<a href="#"><u>Undesignated Fund Balance</u></a>	May 2008
36.	<a href="#"><u>VDH – Fee Increase and Revenue Source Codes</u></a>	July 1, 2008
37.	<a href="#"><u>VDOT – 2009-2014 Six-Year Transportation Improvement Plan</u></a>	June 11, 2008
38.	<a href="#"><u>VDOT – 2009-2014 Six-Year Transportation Improvement Plan Phase Cuts Old Unfunded Projects</u></a>	June 6, 2008
39.	<a href="#"><u>VDOT – 2009-2014 Six-Year Transportation Improvement Plan Revenue Impact</u></a>	June 6, 2008
40.	<a href="#"><u>VML-VACo – State Across-the-Board Budget Cuts</u></a>	June 18, 2008