

MEMORANDUM

To: Calvin Carter, Human Services Committee, Library Board Liaison
Charles Falwell, Human Services Committee

Copy: Hugh Rosser, Prospective 2008 Library Board Liaison

From: R. David Laurrell, County Administrator *R. David Laurrell*

Subject: Library Director Candidate

Date: December 5, 2007

We have gone through an extensive search process for a new Library Director and are close to making a recommendation to the Library Board. Historically the decision to hire a Library Director has been left up to the Library Board. However, during the hiring process for Linda Owen and then further during this hiring process we met with the Library Board (Calvin Carter represented the Board of Supervisors) and all agreed that using the County's hiring process was in the best interest of both the County and the Library Board.

We've interviewed five candidates at the Oral Review Board level and I've interviewed three of them. One of them withdrew after taking a position elsewhere. I've attached a copy of the resume for the individual that we believe is a great fit. Our plan is to meet with the Library Board on December 17th to make sure they are comfortable with the candidate, and if so, to proceed with making any offer and bringing her on board.

I wanted to share this information with you to provide an opportunity for the Board members on the Human Services Committee and the Library Board liaison to provide any feedback you may have before we meet with the Library Board. If you have any comments on the candidate attached, Nan Brunson Carmack, would you please provide me with those comments before the end of the day on Friday, December 14th. This way I'll have that information to share with the Library Board the following Monday.

Please let me know if you have any questions or if you need any additional information.