

**MEMORANDUM**

To: R. David Laurell, County Administrator *R. David Laurell* 1/22 BOS

From: Carolyn S. Roakes, Purchasing Agent

Through: Alan Lane, Director of Management Services *ACL*

Subj. CONSENT AGENDA ITEM – Repairs and Refinishing of  
Historic Courthouse Furnishings (5 minutes)

Date: January 8, 2008

Cc: Doug Guthrie, Deputy Director, Public Works

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**BACKGROUND:**

Quotations were solicited for repair and refinishing of selected furnishings in the Historic Courthouse. The scope of work includes repairs and refinishing of pews, horizontal screens and the removal, repair, and refinishing of the judge's podium and witness box.

**DISCUSSION:**

Three requests for quotations were solicited with two vendors responding as follows:

E. J. Dudley, Evington, VA	\$16,685.00
Waverly Refinishing, Huddleston, VA	\$24,000.00

Sufficient funds for this purchase are available in 4-302-09440-0035, General Properties, Public Works, Maintenance/HVAC Improvements.

**RECOMMENDATION:**

Accept the low bid of E. J. Dudley, Evington, Virginia, for repair and refinishing of Historic Courthouse furnishings for a total cost of \$16,685.00