

## ADMINISTRATOR'S REPORT

DATE: January 29, 2008  
TO: Board of Supervisors  
FROM: R. David Laurrell, County Administrator *R. David Laurrell* 1/29/2008  
RE: February 4, 2008 Board of Supervisors Meeting  
7:00 p. m. Call to Order, Invocation by Supervisor Goldsmith

### APPROVAL OF MINUTES

1. Approval of Minutes [January 7, 2008 - Regular Meeting](#)

### PUBLIC HEARING

Paul Harvey, Community Development Director

2. [PUBLIC HEARING - REQUEST BY CHARLES HUGHES FOR BILLY & PEGGY LAWRENCE TO REZONE 19.61 ACRES FOR SUBDIVISION, MIMOSA LANE](#)

#0800843 - Request by Charles Hughes, III, developer for Billy and Peggy Lawrence of Mimosa Lane is to rezone a 19.61 acre portion of existing property from A-1, Agricultural to R-SF, Residential-Single Family for a proposed 10-lot residential subdivision in the Rustburg Election District. ([Advertisement for Public Hearing attached.](#))

**RECOMMENDATION: The Planning Commission recommends approval of the request by vote of 7-0 and citing good zoning practice.**

### ADMINISTRATOR'S ITEMS

Kristin B. Wright, Staff Attorney

3. [Permission to Advertise – Rehabilitation Exemption Ordinance](#) (5 minutes)

The County has received a request from Waverly Coggsdale, Town Manager of Altavista,

that the County consider adopting an ordinance that allows a partial real estate tax exemption for commercial buildings in order to support the Town's downtown revitalization efforts. Buildings that have been rehabilitated such that their assessed value is increased by any amount without increasing the building's square footage by more than 15% would be allowed to apply for the exemptions. The exemption is only for that portion of the value of the new improvements for a period of five years. The Virginia Code provides that a locality may do so at section 58.1-3221. Altavista passed such an ordinance applicable to the town taxes in August 2007. [Altavista's request](#) and its [ordinance](#), along with the [enabling Virginia Code statute](#), are attached. For your information please see information item #30 below for an update of the Town's downtown revitalization efforts to date.

**RECOMMENDATION: Staff recommends the Board approve advertisement of the proposed ordinance for inclusion with the regular Spring 2008 County Code updates.**

4. [Permission to Advertise -- Biosolids Ordinance Update](#) (5 minutes)

On April 17, 2007, the County passed an ordinance regulating biosolids. Staff sent a copy of the newly-passed ordinance to the Virginia Department of Health for its review. In response, a lengthy list of suggestions for changes to the ordinance, both necessary and discretionary, was received. In addition, staff has heard suggestions for changes to the ordinance from citizens, as well as from the Board itself.

The bulk of the proposed amendments to the biosolids ordinance are changes directed by the VDH. The remaining changes are minor amendments clarifying certain aspects of the ordinance suggested by citizens and the VDH. In addition, all references to "sewage sludge" have been changed to biosolids, both at the suggestion of the Board and the VDH.

The full text of the ordinance with [proposed changes](#) is included with this memorandum. Also attached is the [response and suggestions from the Virginia Department of Health](#), a copy of the [model VaCo ordinance](#) to which the VDH letter refers, and suggestions [from Lorraine Potter](#), a citizen.

**RECOMMENDATION: Staff recommends the Board consider the draft changes made to the biosolids ordinance based on the VDH recommendations and regulation updates, and consider those suggestions made by Mrs. Potter. Additionally, staff recommends the Board authorize staff to advertise the proposed changes noted in the draft ordinance for update during the County's regular Spring code update.**

## CONSENT AGENDA

5. Following are Consent Agendas for your approval:
- a.) [APPROPRIATIONS](#) – a list of appropriations is attached for your consideration.
  - b.) [COUNTY ATTORNEY INVIOCE](#) – an invoice in the amount of \$8,375.50 for services is attached.

**RECOMMENDATION: approve items a & b.**

- a.) **approve the appropriations**
- b.) **approve the county Attorney invoice.**

## MATTERS FROM THE BOARD

6. A few minutes will be scheduled at each meeting to discuss matters from the Board.

NOTE: Please see information item #29 regarding the revenue distribution for the Campbell County School Division for FY 2009.

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## AGENCY MINUTES AND REPORTS

- |     |  |                   |
|-----|--|-------------------|
| 7.  | <a href="#">CCUSA Minutes</a>                                    | October 23, 2007  |
| 8.  | <a href="#">CCUSA Minutes – Public Hearing</a>                   | December 4, 2007  |
| 9.  | <a href="#">CCUSA Minutes – Public Hearing Construction Fees</a> | December 4, 2007  |
| 10. | <a href="#">CCUSA Minutes – Special Meeting</a>                  | December 4, 2007  |
| 11. | <a href="#">CCUSA Minutes – Special Meeting</a>                  | December 13, 2007 |
| 12. | <a href="#">Industrial Development Authority Minutes</a>         | November 29, 2007 |
| 13. | <a href="#">Library Board Minutes</a>                            | November 19, 2007 |
| 14. | <a href="#">Library Board Minutes</a>                            | December 17, 2007 |
| 15. | <a href="#">Recreation Advisory Minutes</a>                      | January 8, 2008   |
| 16. | <a href="#">Recreation Financial Report</a>                      | November 2007     |
| 17. | <a href="#">Recreation November Programs</a>                     | November 2007     |
| 18. | <a href="#">Recreation Financial Report</a>                      | December 2007     |

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|-----|---|-------------------|
| 19. | <a href="#">Recreation December Programs</a>                                  | December 2007     |
| 20. | <a href="#">Robert E. Lee Soil &amp; Water Conservation Districts Minutes</a> | November 29, 2007 |
| 21. | <a href="#">Social Services Board Minutes</a>                                 | December 19, 2007 |

### **INFORMATION ITEMS**

- |     |   |                  |
|-----|---|------------------|
| 22. | <a href="#">Board of Supervisor's Calendar</a> (electronic only)                | 2008             |
| 23. | <a href="#">Laurrell's letter to Akridge Insurance &amp; Financial Planning</a> | January 25, 2008 |
| 24. | <a href="#">Laurrell's letter to C. Minor (zoning complaint)</a>                | January 25, 2008 |
| 25. | <a href="#">Public Hearing Ad for School Board Budget Meeting</a>               | February 4, 2008 |
| 26. | <a href="#">Report on Delinquent Taxes</a>                                      | January 2008     |
| 27. | <a href="#">Report on Public Nuisances</a>                                      | January 2008     |
| 28. | <a href="#">Report on Taxes Collected</a>                                       | January 2008     |
| 29. | <a href="#">School Funding Formula</a>  | January 18, 2008 |
| 30. | <a href="#">Town of Altavista's Downtown Report</a>                             | January 2008     |
| 31. | <a href="#">Undesignated Cash Balance</a>                                       | December 2007    |
| 32. | <a href="#">Undesignated Fund Balance</a>                                       | December 2007    |