

ADMINISTRATOR'S REPORT

DATE: July 30, 2007
TO: Board of Supervisors
FROM: R. David Laurrell, County Administrator *R. David Laurrell* 7/30/07
RE: August 6, 2007 Board of Supervisors Meeting

5:00 p. m. [Administration / Management Services Meeting](#) (Pendleton / Rosser)
7:00 p. m. Call to Order, Invocation by Supervisor Rosser

Approval of Minutes

1. Approval of Minutes - [June 18, 2007 - Regular Meeting](#)
[July 2, 2007 – Regular Meeting](#)

PUBLIC HEARINGS

Paul E. Harvey, Community Development Director

[Public Hearing Notices](#) were advertised for the following proposed requests:

2. [PUBLIC HEARING - Altavista District Rezoning Request #07-01970](#)

Supervisor Carter requested that the subject property, 393 Bedford Highway, Altavista, VA in the Altavista Election District be reconsidered for commercial zoning. The 2006 countywide rezoning of residential properties did not have the intended consequences for the property. The property is proposed to change from R-SF to B-LC.

RECOMMENDATION: The request is consistent with the existing use of the property and with the Comprehensive Plan designation for mixed development in the area. The Planning Commission recommended approval by vote of 5-0 citing good zoning practice.

3. [PUBLIC HEARING - Concord District Rezoning Request #07-01971](#)

Supervisor Gunter requested that the subject properties, Coleman: 12658 Richmond

Highway, Concord in the Concord Election District and Black / Beckstrom: 12536 Richmond Highway, Concord in the Concord Election District be reconsidered for agricultural zoning. The 2005 countywide rezoning of commercial properties did not have the intended consequences for the properties. The properties are proposed to change from B-GC, Business-General Commercial to A-1 Agricultural.

RECOMMENDATION: The requests for A-1 zoning are consistent with the existing uses on the properties, as well as adjoining properties. The Planning Commission recommended approval by vote of 5-0 citing good zoning practice.

4. [PUBLIC HEARING - REQUEST BY WILLIAM FLOYD FOR SPECIAL Use PERMIT #07-01842](#)

This request is for a special use permit to allow construction of an attached dwelling unit to the Floyd home, 219 Hopkins Road, Lynchburg, VA 24502 in the Concord Election District, for occupancy by an immediate family member on property zoned R-SF, Residential-Single Family. The property currently contains a single-family dwelling.

RECOMMENDATION: The Comprehensive Plan does not directly address this type of request, which is typically handled on a case-by-case basis. A second dwelling unit within the main unit is permitted by special use permit if the occupants are part of the same immediate family. The Planning Commission, by vote of 5-0, recommended approval of the request with the following condition: The special use permit is limited to the mother of William Floyd, Jr. and will expire when she no longer resides in the second dwelling unit. The unit may not be rented or occupied by anyone else unless a separate special use permit is obtained in accordance with the zoning ordinance.

ADMINISTRATOR'S ITEMS

Paul E. Harvey, Community Development Director

5. [Request for Permission to Operate a Sewage System –Former Liberty Village Site](#) (5 Minutes)

Acres of Virginia, Inc., the engineering firm representing Liberty University, is requesting the Board of Supervisors grant permission to construct and operate a sewage system on the former Liberty Village site. If approved, the system would collect wastewater from up to 28 residential units and pump it to the system operated by Campbell County Utilities and Service Authority (CCUSA) near Route 460. CCUSA provided a letter stating the conditions by which they would

accept the wastewater from the private pumping station. Steven Simpson, an environmental health manager for the Virginia Department of Health provided a letter stating no objection to the plan, but also advising the Department of Environmental Quality would need to approve the system. [Copies of the letters are included for information](#). Thomas Brooks, Sr., CEO of Acres of Virginia is expected to be present at the meeting to answer questions.

RECOMMENDATION: Staff has no objection to the request provided all of the necessary state approvals are obtained and the conditions specified by CCUSA are met.

CONSENT AGENDA

6. a.) [Appropriations](#) – Attached are appropriations for your review.

b.) [County Attorney Contract](#) - The [contract of representation](#) between the County and the County Attorney comes up for renewal every year at the beginning of the fiscal year. The duties of the County Attorney are outlined as provisions of the contract. The contract is unchanged from the FY2007 contract except that it acknowledges the division of labor between the County Attorney and the Staff Attorney by deleting the references to updating the County Code and attending staff meetings as duties of the County Attorney and adds the duty to advise and consult with the Staff Attorney as necessary. The retainer fee remains unchanged from the prior year.

c.) [COUNTY ATTORNEY FEES](#) – Invoices for the county attorney's services in the amount of \$7,830.40 are attached.

d.) [Mobile Radios for Fire & EMS Departments](#) - Quotations were solicited for the purchase of 38 mobile radios, including batteries, antennas, and other related accessories for use by the County Fire and Rescue departments.

RECOMMENDATION: Staff recommends the Board approve items a – d.

a.) Approve the appropriations;

b.) Approve the County Attorney contract for 2008 as written;

c.) Approve the county attorney invoices;

d.) Accept the low bid of First Communications, Tallahassee, Florida, for the purchase of mobile radios and related accessories for a total cost of \$27,016.74.

MATTERS FROM THE BOARD

7. A few minutes will be scheduled at each meeting to discuss matters from the Board.

NOTE: Please take specific note of Information Items #25, #26, #27, #28, #31, #32, #43 and #45.

CLOSED MEETING

8. CLOSED MEETING - Staff is requesting the Campbell County Board of Supervisors enter into Closed Meeting in accordance with Section 2.2-3711 (A)(7) of the Code of Virginia to discuss legal matters related to a number of [public nuisances](#) and Section 2.2-3711 (A)(5) of the Code of Virginia to discuss [new business incentives](#), [business relocation incentives](#) and [new business support](#).

AGENCY MINUTES AND REPORTS

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| 9. | Brookneal/Campbell County Airport Authority Minutes | May 23, 2007 |
| 10. | Campbell County Economic Development Commission Minutes | April 19, 2007 |
| 11. | CCUSA Minutes | May 22, 2007 |
| 12. | CCUSA Public Hearing Minutes – User Fees | June 5 & 6, 2007 |
| 13. | CCUSA Public Hearing Minutes – Sewer Capacity Charge | June 5 & 6, 2007 |
| 14. | Community & Economic Development Committee Minutes | May 07, 2007 |
| 15. | Human Services Committee Meeting | June 18, 2007 |
| 16. | Library Board Minutes | June 18, 2007 |
| 17. | Public Safety Committee Minutes | July 2, 2007 |
| 18. | Public Works Committee Minutes | July 11, 2007 |
| 19. | R. E. Lee Soil & Water Conservation Minutes | May 24, 2007 |
| 20. | R. E. Lee Soil & Water Conservation Minutes | June 28, 2007 |
| 21. | School Board Minutes | May 14, 2007 |

INFORMATION ITEMS

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| 22. | Appropriations and Transfers | July 2007 |
| 23. | Avoca Museum – Thank you | July 2, 2007 |

24.	<u>Brookneal-Campbell County Airport Authority Grant Award Letter</u>	July 3, 2007
25.	<u>Brookneal – Campbell County Airport Authority Grant Agreement for Airport Security Fence</u>	August 6, 2007
26.	<u>English Park – Letter to D. Dalton from Supervisor Carter</u>	July 17, 2007
27.	<u>English Park – Questions for Town Concerning Park</u>	July 19, 2007
28.	<u>FY07 NIMS Compliance Information & Letter to Chiefs</u>	July 6, 2007
29.	<u>IDA Meeting Cancellation Notice</u>	July 26, 2007
30.	<u>Letter of Support for Library</u>	June 26, 2007
31.	<u>Meeting Invitation – Altavista Town Council</u>	July 03, 2007
32.	<u>Meeting Invitation – Brookneal Town Council</u>	July 03, 2007
33.	<u>Nelson County – Region 2000 Service Authority Membership</u>	July 17, 2007
34.	<u>Newman – Resolution for Dr. Jerry Falwell</u>	June 25, 2007
35.	<u>Newman – Thank You for Resolution Honoring Dr. Falwell</u>	July 11, 2007
36.	<u>Report on Delinquent Taxes</u>	July 2007
37.	<u>Report on Public Nuisances</u>	July 2007
38.	<u>Report on Taxes Collected</u>	July 2007
39.	<u>Report on Zoning Violations</u>	July 2007
40.	<u>School Board Public Hearing Notice – Timberlake District School Board Seat</u>	July 24, 2007
41.	<u>Store’s Inventory</u>	June 2007
42.	<u>Transportation – 2007 Legislative Update</u>	July 10, 2007
43.	<u>Volunteer Appreciation Day Invitation</u>	July 26, 2007
44.	<u>VDOT Response to Speed Reduction Request for Rt. 752</u>	July 25, 2007
45.	<u>HR811 - Voter Confidence and Increased Accessibility Act of 2007</u>	July 2007

