

ADMINISTRATOR'S REPORT

December 29, 2005

TO: Board of Supervisors

FROM: R. David Laurrell, County Administrator *R. David Laurrell 12/28/2005*

RE: Board Meeting Tuesday, January 3, 2006

4:00 p.m. [Emergency Medical Services Advisory Committee](#) (Gunter, Puckett)

5:00 p.m. [Public Safety Committee](#) (Gunter, Puckett)

5:00 p.m. [CED Committee](#) (Boyer, Carter)

6:00 p.m. Reception – Historic Courthouse Conference room
Photographer will be present

7:00 p.m. Call to Order by Administrator Laurrell, Invocation by Supervisor Gunter

ANNUAL MEETING

1. See attached Organizational Meeting Agenda –

[NOMINATIONS AND ELECTION OF CHAIRMAN](#) – County Administrator
NOMINATIONS AND ELECTION OF VICE-CHAIRMAN – Chairman
DESIGNATION OF TIME AND PLACE OF MEETINGS

Attached is an agenda for the election of the Chairman and Vice-Chairman for 2006 and establishment of the time and place of the Board meetings. Staff would like to recommend that if the Chairman acts, finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting, the meeting shall be continued to the following Thursday of that week at 1:00 p.m. Also included is a list of past Chairs and Vice-Chairs as well as a schedule of the meetings and holidays for 2006.

Following the election of officers, the Board will have an opportunity to select [committee assignments](#). Attached is a list of the current committee assignments, a blank committee assignment chart to use during the selection process and a meeting schedule.

Recommendation: Staff recommends the Board elect officers, set the date and time of meetings along with setting the Thursday following the regular meeting as the default meeting date if the regular meeting is cancelled, and select committee

assignments for 2006 and 2007.

APPROVAL OF MINUTES

2. APPROVAL OF MINUTES

- [Regular meeting, November 21, 2005](#)
- [EMS Work Session, November 21, 2005](#)
- [Road Hearing, November 21, 2005](#)
- [Regular meeting, December 5, 2005](#)

PUBLIC HEARINGS

3. [DISPOSITION OF PROPERTY – SENECA COMMERCE PARK](#)

A public hearing is required to declare surplus the property known as Seneca Commerce Park so that sites within the park may be sold for commercial and/or industrial development.

Recommendation: Staff recommends the Board to declare surplus the property known as Seneca Commerce Park following public comment.

4. [UPDATE EMS ORDINANCE](#)

A public hearing will be held on the adoption of amendments to §10-60(b) and §10-65(b)(1) within the County EMS (emergency medical services) ordinance of the Campbell County Code of 1988, pursuant to authority of VA. CODE ANN. §32.1-111.14 and §15.2-1427. A copy of the [updated ordinance](#) is attached for your convenience. These amendments are the clarifying language discussed at the Board's EMS workshop in November, two of which required no public hearing to incorporate and two of which require a public hearing to amend the code.

Recommendation: Staff recommends the Board approve the amendments to Chapter 10 of the County Code as discussed at the Board's November 21st EMS workshop.

ADMINISTRATOR'S ITEMS

Paul Harvey – Director, Community Development

5. [REZONING REQUEST #06-00162 \(Pierucci\)](#) (5 minutes)

The Board held a public hearing on October 3, 2005 regarding the above request to rezone 69.65+/- acres on RBF Lane from A-1 to R-1. The stated purpose of the rezoning is to develop a 55 - lot residential subdivision. The owners proffered conditions that each lot would be served by public water and that no modular homes would be allowed. The Board deferred a decision on the request pending additional information from VDOT on the anticipated traffic impact at median crossovers along Route 29. The traffic study has been conducted and received and staff would like to present information to the Board.

Recommendation: This request is generally consistent with the Comprehensive Plan. The safety concern regarding lack of a median crossover is still present but does not warrant the addition of a new crossover according to VDOT engineers. Adding another median crossover on Rt. 29 would also be contrary to the recommendations of the access management study. The Planning Commission voted 6-0 to recommend approval of the request.

R. David Laurell – County Administrator

6. [ABSTRACT OF VOTES](#) (5 minutes)

Karen Danos, has provided the Abstract of Votes from the November 8, 2005 General Election for incorporation into the minutes of this meeting.

Recommendation: Accept the abstract of votes for the 2005 General Election as submitted by the Registrar.

7. [FY 2007 ANNUAL PRIORITIES AND INITIATIVES](#) (15 minutes)

Attached is a draft FY 2007 Priorities and Initiatives list for the Board's consideration to assist with budget development for the upcoming fiscal year. All departments, constitutional offices, and schools were asked to provide input. These goals cover the period beginning July 1, 2006 and are based on direction from the Board and Committees during the course of the year. The [list of priorities and initiatives](#) are attached for review and discussion.

Recommendation: Following review, staff is requesting the Board provide any initial input on the draft FY 2007 Priorities and Initiatives. Staff will schedule

agenda time to further review as needed and adopt a final version at the Board's regular January 17th meeting.

8. *FINANCE AND BUDGET CONSENT AGENDA*

a. [APPROPRIATIONS](#) - Attached are several appropriations for the Board's approval.

b. [COUNTY ATTORNEY INVOICES](#) – Attached are invoices in the amount of \$8,056.25 for legal services rendered.

Recommendation: Approve items a – b.

a) The appropriations and

b) County Attorney invoices in the amount of \$8,056.25

MATTERS FROM THE BOARD

9. A few minutes will be scheduled at each meeting to discuss matters from the Board. Supervisor Falwell would like to make an appointment to the Social Services Board to fill his vacancy.

INFORMATION ITEMS

10. ADELPHIA ANNOUNCES NEW HOURS OF OPERATION

[Attachment #10](#)

11. STAFF APPROVED APPROPRIATIONS

[Attachment #11](#)

12. BIOSOLIDS COUNCIL ANNOUNCES NEW WEBSITE

[Attachment #12](#)

13. DEVELOPMENT OF THE FY2007 COUNTY BUDGET

[Attachment #13](#)

14. SUPPORT FOR SPECIAL PROJECTS FUNDING FOR THE CORPORATION FOR JEFFERSON'S POPLAR FOREST

[Attachment #14](#)

15. **ROUTE 29 CORRIDOR OVERLAY PIO**
[Attachment #15](#)
16. TREASURER'S REPORT, NOVEMBER 2005
[Attachment #16](#)
17. UNDESIGNATED FUND BALANCE, NOVEMBER 2005
[Attachment #17](#)
18. VDOT'S RIVER BEND SUBDIVISION TRAFFIC STUDY
[Attachment #18](#)
19. WILLIAMS TRANSCO SEEKS PUBLIC INPUT – JANUARY 24TH
[Attachment #19](#)
20. RESIGNATION OF FRANK WRIGHT FROM IDA
[Attachment #20](#)

AGENCY MINUTES AND REPORTS

21. [Administration/Management Services minutes](#), December 5, 2005
22. [Building Inspections Report](#), November 2005
23. [CED minutes](#), November 7, 2005
24. [Fire Commission minutes](#), November 16, 2005
25. [Fire Commission minutes](#), December 21, 2005
26. [Public Works minutes](#), November 21, 2005
27. [School Board minutes](#), November 10, 2005
28. [Social Services minutes](#), November 16, 2005
29. [Transportation Safety minutes](#), November 8, 2005