

ADMINISTRATOR'S REPORT

DATE: November 29, 2006
TO: Board of Supervisors
FROM: R. David Laurell, County Administrator *R. David Laurell* 11/30/2006
RE: Board Meeting December 04, 2006

5:00 p. m. [Administration/Management Services](#) (Pendleton, Rosser)
(Meet in the Haberer Conference Room)
7:00 p.m. Call to Order, Invocation by Supervisor Carter

APPROVAL OF MINUTES

1. Approval of Minutes - [Planning Retreat](#) - October 20, 2006
[Regular Meeting](#) – November 06, 2006

PUBLIC HEARINGS

Mike Davidson, Economic Development Director

2. **Public Hearing – [Airport East](#)**

At the November 20, 2006 Board Meeting, the Board approved incentives and actions necessary to allow the Airport East Development to move forward. One of the actions approved on November 20 was to hold a public hearing to close portions of Mountain Lake Road. A key transportation component of the Airport East Development is to insure that the new access road aligns with the existing stoplight on Rt. 29 at the Lynchburg Regional Airport intersection. In order to align the access road with the existing stoplight, portions of Mountain Lake Road must be abandoned and relocated. All property owners that utilize Mountain Lake Road will have access to the new road developed by the Airport East Development. The Airport East Development resolution is attached.

Recommendation: Staff recommends the Board hold a public hearing regarding acquisition of portions of Mountain Lake Road to relocate the roadway to intersect at the existing airport traffic signal. Pending comments received from the public, staff recommends the Board authorize the county to move forward with property appraisals, good faith offers as determined appropriate, and condemnation proceedings if necessary to provide the right of way for a new access road for the Airport East Development by adopting the attached resolution.

Paul E. Harvey, Community Development Director

3. **Public Hearing - [Airport Development Area Master Plan - Comprehensive Plan Update](#)**

The County Attorney's Office advertised a [public hearing](#) for the following proposed amendment to the Comprehensive Plan:

Campbell County and the City of Lynchburg entered into a cooperative agreement regarding the development of land between Wards Ferry Road and Airport Road. Part of the agreement required Campbell County to amend its Comprehensive Plan for the area, which we subsequently named the Airport Development Area. An initial draft was circulated among the major developers involved, VDOT, City Officials, and County Staff. Proposed changes were minor and the final version advertised for public hearing is very similar to the earlier draft. The final draft of the Airport Development Area Master Plan and [map](#) is attached for your information.

Recommendation: The Planning Commission, by vote of 6-0, recommended adoption of the amendment to the Comprehensive Plan.

4. **Public Hearing - [Rezoning Request - Hartless Property – Leesville Road](#)**

The following rezoning request was advertised for a [public hearing](#):

#07-00598 Request is to rezone 1.68 +/- acres from B-GC,C, Business-General Commercial, Conditional to B-HC, Business-Heavy Commercial for construction of individual storage warehouses (“mini-storage units”). It is located on the North side of Leesville Road, approximately 100 feet west of its intersection with Constitution Lane in the Sunburst Election District. A copy of the [proffered conditions](#) is attached.

Recommendation: The Planning Commission, by vote of 6-0, recommended approval of this request with the understanding that the owner would finalize proffers before the Board meeting, and that all technical issues from the Project Evaluation Committee are resolved per the applicable ordinances.

5. **Public Hearing - [Rezoning Request – Stone Ridge - Johnson Creek Road](#)**

The following rezoning request was advertised for a [public hearing](#):

#07-00591 Request from Edgewood Development Company, LLC to rezone 646 +/- acres from A-1, Agricultural to R-1, Residential for a multi-lot single-family residential development. North side of Johnson Creek Road (Route 695), approximately 2 miles west of its intersection with Johnson Mountain Road (Route 626) in the Altavista Election District. A copy of [proffered conditions](#) is attached.

Recommendation: The Planning Commission, by vote of 5-2 and citing good zoning practice, recommended approval of the request with the proffered conditions dated November 22, 2006.

6. Public Hearing – [Right-of-Way Vacation Request Town of Leesville](#) - Major Jesse Leftwich Subdivision (5 Minutes)

The County Attorney's Office prepared the [attached ordinance](#) of vacation which, if approved, would vacate an unopened roadway in Leesville known as Third Broad Street. A [copy of the plat](#) is included. The request requires a [public hearing](#) which was duly advertised for the Planning Commission meeting November 27, 2006 and the Board of Supervisors meeting on December 4, 2006.

Recommendation: The Planning Commission, by vote of 7-0, recommended approval at their meeting on November 27, 2006.

7. Public Hearing –[Right-of-Way Vacation Request Rainbow Forest Subdivision](#) (5 Minutes)

The County Attorney's Office prepared the [attached ordinance](#) of vacation which, if approved, would vacate an unopened roadway between lots 3 and 5 of Block 2, Section 1 of Rainbow Forest Subdivision. A [copy of the plat](#) is included. The request requires a [public hearing](#) which was duly advertised for the Planning Commission meeting November 27, 2006 and the Board of Supervisors meeting on December 4, 2006.

Recommendation: The Planning Commission, by vote of 7-0, recommended approval at their meeting on November 27, 2006.

R. David Laurrell, County Administrator

8. Public Hearing – [Semi-Annual Code Update](#) (10 minutes)

Semi-annually the Board of Supervisors updates the Code of Campbell County with mandated changes that result from action of the General Assembly and discretionary changes that are initiated by either the Board or staff during the year. At the Board's regular meeting on November 6th staff briefed the Board on the proposed changes and the Board authorized staff to advertise for a [public hearing](#) at the December 4th meeting.

Chapters are listed below and included electronically only:

[Chapter 2 Summary Revised](#)

[Chapter 2 Updated Text](#)

Recommendation: Staff recommends the Board conduct the required public hearing to update the Campbell County Code for the amendments advertised and based on any public comment adopt the amendments, including the Board’s changes at the November 6th meeting, with any further changes the Board believes are appropriate.

Additionally, staff recommends the Board adopt the proposed changes to Chapter 21, Centralized On-site Sewage Treatment Systems and Chapter 22, Landfill Area Overlay Zone. The public hearing for both of these amendments was held on October 2nd.

ADMINISTRATOR’S ITEMS

Clifton M. Tweedy, Deputy County Administrator

9. **Consultant Contract Fees** (5 minutes)

The Board has previously agreed to hire MRG Consulting LLC (Bill Gillespie) to negotiate with several property owners near the intersection of Calohan Road and Wards Road to improve traffic flow. A contract for this work has been executed and Mr. Gillespie is working with the parties to find a resolution. In order to compensate him for these efforts the attached supplemental appropriation of \$7,500 needs to be approved. He will bring back a report on the negotiations in the near future for final consideration by the Board.

Recommendation: Approve the supplemental appropriation for consulting services in the amount of \$7,500.

10. **FINANCE AND BUDGET CONSENT AGENDA**

- a.) **Appropriations** – Attached are [several appropriations](#) for approval.
- b.) **County Attorney Invoices** – [Invoices](#) in the amount of \$11,805.40 have been received for services rendered.
- c.) **On-call HVAC Maintenance** (5 minutes) - Six months ago we terminated our contract with our [on-call HVAC maintenance](#) contractor and sent out a Request for Proposals (RFP). We received two proposals, one from Johnson Controls, Inc. and the other from Moore’s Electrical & Mechanical Construction, Inc.

Recommendation: Approve items a, b and c

- a.) Approve the Appropriations

- b.) Approve the County Attorney Invoices
- c.) Approve Moore’s Electrical & Mechanical Construction, Inc. as the top ranked firm and authorize staff to finalize the contract beginning January 1, 2007

MATTERS FROM THE BOARD

11. A few minutes will be scheduled at each meeting to discuss matters from the Board.

*Note to Board – NTS has withdrawn its request for a modification to the current court order.

*Note to Board – AEP pending rate increases of 4% for general population and 25% for certain customers including local government. See item #17 below.

*Update from staff on response to Virginia Department of Health regarding application for modification of bio-solids permit for Nutri-Blend, Inc. See item #21 below.

*Note to Board – Aubrey Cheatham receives certification from FEMA for completion of Advanced Professional series training. See item #26 below.

*Note to Board – Scott Reiter named Unit Coordinator. See item #27 below.

CLOSED MEETING

12. Staff is requesting the Campbell County Board of Supervisors enter into Closed Session in accordance with [Section 2.2-3711 \(A\)\(5\)](#) and with [Section 2.2-3711 \(A\)\(7\)](#) of the Code of Virginia to discuss a prospective business or industry and legal matters related to several public nuisances.

AGENCY MINUTES AND REPORTS

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|-----|---|-------------------|
| 13. | Library Minutes | October 16, 2006 |
| 14. | Recreation Advisory Minutes | November 14, 2006 |
| 15. | School Board Minutes | October 23, 2006 |
| 16. | Social Services Board Minutes | October 2006 |

INFORMATION ITEMS

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| 17. | APCo’s Pending Rate Increases | November 15, 2006 |
| 18. | Appropriations and Transfers | December 04, 2006 |
| 19. | Circuit Court Clerk Audit Response | November 16, 2006 |
| 20. | Comcast Transition from Adelphia | November 06, 2006 |

21. [**Health Department Notification Letter -
Bio-Solid Modification Application**](#) November 15, 2006
22. [Report on Delinquent Taxes](#) November 2006
23. [Report on Public Nuisances](#) November 2006
24. [Report on Taxes Collected](#) November 2006
25. [Report on Zoning Violations](#) November 2006
26. [**Aubrey Cheatham Certification**](#) November 12, 2006
27. [**Virginia Cooperative Appointment of Scott Reiter**](#) November 09, 2006