

CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: *July 19, 2023*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday July 19, 2023 in the board room of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

Members present: Linda Grubba, Chair
Morris Dews, Vice Chair
Shameka Davenport
Kevin Keys
Caitlyn Enoch
David Smith
Kenny Brown (non voting)
Lisa C. Linthicum, Secretary

Staff present: Jill Giuliano, Recording Secretary
Tim Heck, Assistant Director
June Fisher, Benefit Programs Manager
Charmagne Cook, Family Services Supervisor, VIEW/Childcare
Bethany Strange, Family Services Specialist II, VIEW/Childcare
Carol Padgett, Family Services Specialist II, Foster Care & Adoption

Chairman Grubba called the meeting to order at 3:31 pm.

Minutes

// The minutes of the June 21, 2023 meeting were approved as submitted and copies distributed prior to meeting.

Closed Session

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Mr. Smith, the Board went into Closed Session at 3:32 pm to discuss Individual Case Matters, related to Foster Care/Adoption, VIEW/Employment and the Schedule of Board Action, A.4.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
Nay: None
Absent: None

Return to Regular Session

// On MOTION by Ms. Enoch, the Board returned to regular session at 3:53 pm.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
Nay: None
Absent: None

// On MOTION by Mr. Dews, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was: Aye: Davenport
 Aye: Grubba
 Aye: Dews
 Aye: Keys
 Aye: Brown
 Aye: Enoch
 Aye: Smith
 Nay: None
 Absent: None

// On MOTION by Ms. Davenport, the Board approved the adoption and adoption subsidy of \$1,891 for JC #10953447.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
 Nay: None
 Absent: None

Administrative Report

// The Board reviewed the bills and expenses.

// The Director reviewed graphs that depict social services trends. Highlights are as follows:

1. New applications received in June decreased for Medicaid and SNAP; however, new applications received for TANF sharply increased to 47 from 29 in May.
2. Data for the CPS Unit shows a sharp decrease from 92 referrals in May to 73 referrals in June; the CPS In-Home monthly case count shows a slight increase to 68 cases.

3. June data shows Foster Care cases increased to 36 and Adult Protective Services referrals decreased to 29 new referrals for the month.
4. Monthly EBT Issuance data shows that 128 Electronic Benefits Transfer (EBT) cards for the SNAP program were issued at the agency in the month of June.
5. Data on Foot Traffic into the agency as well as documents received through the drop box increased in the month of June with 1,291 visits to the agency.

// The Director shared a Broadcast regarding additional allocations to fund Medicaid Unwinding redeterminations from May 1, 2023 through April 30, 2024.

// ON MOTION by Mr. Smith, the Board voted to provide the Director the authority to authorize work schedule and payment for overtime hours for benefit staff until May 2024 for processing of Medicaid cases to meet client needs and maintain program integrity.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
 Nay: None
 Absent: None

Budget

// The Director reviewed the monthly VDSS budget report and the County budget report.

Staff Reports

// The Director reviewed the monthly staff reports.

Next Meeting Date

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday August 16, 2023 at 3:30 pm.

Adjournment

// On MOTION duly made and accepted, the Board adjourned at 4:40 pm.

Respectfully, -



Jill Giuliano, Recording Secretary



Lisa C. Linthicum, Secretary



Linda Grubba, Chair