

Campbell County Public Library Board of Trustees Meeting

June 2023

The regular meeting of the Library Board of Trustees was held on Monday, June 19th, 2023 at the Staunton River Memorial Library branch of the Campbell County Public Library System in Altavista, Virginia at 5:30 p.m.

Present:

Donna Roberts, Vice Chair
Kim Martin
James Enoch
Tom Regan
Jon Hardie, Board of Supervisors Representative

Absent:

Bill van Opstal, Chair
Rachel Cartwright
Valinda Trent

Library staff present (non-voting)

Jordan Welborn
Kimberly Vitale

Call to Order

Donna Roberts called the meeting to order at 5:30 p.m.

Appearances

The Staunton River Memorial Library Branch Manager, Tim Blankenship, spoke with board members about some of the wonderful things that SRML has planned in the coming months and how the branch has been running day to day. He explained his plans to revamp the children's area.

Action Items

On a motion by Kim Martin, seconded by James Enoch, the minutes from the May 2023 meeting were approved.

Aye: K. Martin, D. Roberts, J. Enoch, T. Regan
Nay: None

Library & Literacy Expenditures

The Board reviewed the expenditures and had a brief discussion.

On a motion by Kim Martin, seconded by Tom Regan the expenditures for May 2023 were approved.

Aye: K. Martin, D. Roberts, J. Enoch, T. Regan,

Nay: None

Director's Items

Jordan spoke with the Board about the annual Summer Reading Finale on July 29th, 2023. She asked the Board for a motion to adjust the hours of the Rustburg location to 10am- 2pm that day for the event.

On a motion made by James Enoch, seconded by Kim Martin, the Board approved the change.
Aye: K. Martin, D. Roberts, J. Enoch, T. Regan,
Nay: None

Jordan then presented Tom Regan with a Resolution for his service to the community on the Board of Trustees, as this was his last meeting. Tom thanked Jordan and fellow Board Members for the opportunity to serve.

Trustee Information

Chair and Vice Chair Elections for FY24

On a motion made by Donna Roberts, seconded by Tom Regan, the Board nominated James Enoch for Chair, and Kim Martin for Vice Chair for FY24.

Aye: K. Martin, D. Roberts, J. Enoch, T. Regan,
Nay: None

On a motion made by Donna Roberts, seconded by Tom Regan the Board approved the nomination of James Enoch for Chair, and Kim Martin for Vice Chair for FY24.

Aye: K. Martin, D. Roberts, J. Enoch, T. Regan,
Nay: None

Jordan handed out an article chosen by Rachel Cartwright for all to read over and bring back for discussion at the next meeting.

Informational Items

Jordan reviewed the Departmental Reports with the Board and talked about some of the events each branch has had going on over the past month.

Closed Meeting

Library Director Performance Appraisal

On a motion by James Enoch, it was resolved the Library Board of Trustees entered in closed meeting at 6:02 p.m. on the 19th of June 2023 to discuss Performance Appraisal in accordance with the personnel exemption 2.2-3711() () of the Code of Virginia of 1950, as amended.

Aye: K. Martin, D. Roberts, J. Enoch, T. Regan,
Nay: None

Return to Regular Session

On motion of Trustee Kim Martin, it was resolved the meeting return to open session at 6:23 p.m.

Aye: K. Martin, D. Roberts, J. Enoch, T. Regan,
Nay: None

On motion by Kim Martin, the following resolution was adopted:

Certificate of Closed Session

WHEREAS, the Campbell County Public Library Board of Trustees had convened a closed meeting on the date 19th day of June, 2023 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act, and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Campbell County Public Library Board of Trustees that such a closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Public Library Board of Trustees hereby certifies that, to the best of each members' knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Campbell County Public Library Board of Trustees.

Aye: K. Martin, D. Roberts, J. Enoch, T. Regan,
Nay: None
Absent During Meeting: 3
Absent During Vote: 3

Adjournment

On a motion made by Tom Regan, seconded by Kim Martin, the meeting was adjourned at 6:25 p.m.

Aye: K. Martin, D. Roberts, J. Enoch, T. Regan
Nay: None

Next Meeting

The next meeting will be Monday, July 17th, 2023 at 5:30 p.m. at the Patrick Henry Memorial Library in Brookneal.

Respectfully submitted,

Jordan Welborn, Director

Kimberly Vitale, Admin. Assistant