

Campbell County Public Library Board of Trustees Meeting

May 2023

The regular meeting of the Library Board of Trustees was held on Monday, May 15th, 2023 at the Main Branch of the Campbell County Public Library System in Rustburg, Virginia at 5:30 p.m.

Present:

Bill van Opstal, Chair
Donna Roberts, Vice Chair
Kim Martin
James Enoch
Rachel Cartwright
Tom Regan
Valinda Trent
Jon Hardie Board of Supervisors Representative

Library staff present (non-voting)

Jordan Welborn
Kimberly Vitale

Call to Order

Bill van Opstal called the meeting to order at 5:30p.m

Action Items

On a motion by James Enoch, seconded by Donna Roberts, the minutes from the April 2023 meeting were approved.

Aye: K. Martin, R. Cartwright, D. Roberts, J. Enoch, T. Regan, B. van Opstal, V. Trent
Nay: None

Library & Literacy Expenditures

The Board reviewed the expenditures and had a brief discussion.

On a motion by Donna Roberts, seconded by Tom Regan, the expenditures for April 2023 were approved.

Aye: K. Martin, R. Cartwright, D. Roberts, J. Enoch, T. Regan, B. van Opstal, V. Trent
Nay: None

Director's Items

Jordan handed out a set of this summer's brag tags to each Board member. Each brag tag has a different design, created by different members of CCPLS staff. Jordan asked for the Board to each take their sets out into the community and use promote the Summer Reading Program.

Jordan informed the Board that there had been a book challenge requested from a patron. Jordan explained to the Board the proper protocol that is in place for these situations. After Jordan

reviewed the information on how the process worked, she asked for a member of the Board to volunteer to join the review Board for this current book challenge. Rachel Cartwright volunteered to accept the position and responsibilities that go with joining the review Board.

Next, Jordan presented a short video to the Board members on Evaluating the Library Director. The board watched the video, followed by a brief discussion about the video and what method of evaluation works best for this sitting Board.

Trustee Information

Bill brought up the topic of the upcoming Board Election that is coming up in June. The trustees discussed the responsibilities that come with being Chair and Vice- Chair. Nominees for Chair were James Enoch, and Vice-Chair was Kim Martin. The board will vote on candidates at the June 2023 meeting.

Informational Items

Jordan reviewed the Departmental Reports and newest issue of the Campbell Event Guide with the Board, and talked about some of the things each branch has had going on over the past month. She asked that Board members take extra issues of the Event Guide to distribute around the county.

Adjournment

On a motion made by Donna Roberts, seconded by Kim Martin, the meeting was adjourned at 6:20pm.

Aye: K. Martin, R. Cartwright, D. Roberts, J. Enoch, T. Regan, B. van Opstal, V. Trent
Nay: None

Next Meeting

The next meeting will be Monday, June 19th, 2023 at the Staunton River Memorial Library in Altavista.

Respectfully submitted,

Jordan Welborn, Director
Kimberly Vitale, Admin. Assistant

