

Campbell County Public Library Board of Trustees Meeting

April 2023

The regular meeting of the Library Board of Trustees was held on Monday, April 17th, 2023 at the Timbrook branch of the Campbell County Public Library System in Lynchburg, Virginia at 5:30 p.m.

Present:

Bill van Opstal, Chair
Donna Roberts, Vice Chair
Kim Martin
James Enoch
Rachel Cartwright
Tom Regan
Valinda Trent
Jon Hardie Board of Supervisors Representative

Library staff present (non-voting):

Jordan Welborn

Call to Order

Bill van Opstal called the meeting to order at 5:30 p.m.

Action Items

On a motion by Donna Roberts, seconded by Tom Regan, the minutes from the March 2023 meeting were approved.

Aye: K. Martin, R. Cartwright, D. Roberts, T. Regan, B. van Opstal, V. Trent
Nay: None

James Enoch arrived at 5:35 p.m.

Library & Literacy Expenditures

On a motion by Donna Roberts, seconded by Valinda Trent, the expenditures for March 2023 were approved.

Aye: K. Martin, R. Cartwright, D. Roberts, J. Enoch, T. Regan, B. van Opstal, V. Trent
Nay: None

Director's Items

Jordan presented the Board with a short demonstration of *Beanstack*, the software used for tracking summer reading, ongoing reading challenges, as well as the staff onboarding process. Jordan showcased the onboarding module that new hires use when they begin work with CCPLS. Emily Correa, Deputy Director, created the module.

Jordan presented the Board with the approved Pet Policy with County Attorney, Tripp Isenhour's proposed changes regarding emotional support animals.

On a motion made by James Enoch, seconded by Kim Martin, the revised Pet Policy was approved.

Aye: K. Martin, R. Cartwright, D. Roberts, J. Enoch, T. Regan, B. van Opstal, V. Trent
Nay: None

Jordan reminded the Trustees of some upcoming dates:

- May: Need to form a committee to elect new chair and vice chair
- June: Need to elect chair and vice chair; Director's performance evaluation; meeting held at SRML-Altavista
- July: Trustees self-evaluations; meeting held at PHML- Brookneal

Trustee's Items

The trustees discussed the article "The Beat Goes On: Music Gardens Anchor Communities Through Pandemic" by Bailey Brewer from the June 2022 issue of American Libraries.

Informational Items

Jordan reviewed the Departmental Reports with the Board, highlighting the new bike rack at PHML, the beginning of renovations in the SRML children's area, and the new Events and Experiences part time night/weekends hire.

Jordan let the Board know about the upcoming Rustburg Friends of the Library yard sale, including collection and sale dates.

Adjournment

On a motion made by James Enoch seconded by Kim Martin the meeting was adjourned at 6:18 p.m.

Aye: K. Martin, R. Cartwright, D. Roberts, J. Enoch, T. Regan, B. van Opstal, V. Trent
Nay: None

Respectfully submitted,

Jordan Welborn, Director